

*Rayat Shikshan Sanstha's*  
**Yashwantrao Chavan Mahavidyalaya, Pachwad**

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**ANNUAL QUALITY ASSURANCE REPORT**  
**(2015-16)**

*Submitted to*



**National Assessment  
and  
Accreditation Council (NAAC),  
Bangalore – 560 072,  
India**

*Submitted by*

**Internal Quality Assurance Cell  
Yashwantrao Chavan Mahavidyalaya,  
Pachwad, Tal – Wai, Dist – Satara  
Maharashtra**

# The Annual Quality Assurance Report (AQAR) of the IQAC (2015-16)

## Part – A

### 1. Details of the Institution

1.1 Name of the Institution

**Yashwantrao Chavan Mahavidyalaya,**

1.2 Address Line 1

**Pachwad**

Address Line 2

**Tal – Wai**

City/Town

**Dist - Satara**

State

**Maharashtra**

Pin Code

**415513**

Institution e-mail address

**ycmpachwad@yahoo.com**

Contact Nos.

**02167 285403**

Name of the Head of the Institution:

**Dr. Bawdhankar R.B.**

Tel. No. with STD Code:

Mobile:

**+ 91 9970369895**

Name of the IQAC Co-ordinator:

**Dr. Ezaz Shaikh**

Mobile:

**+91 8421008820**

IQAC e-mail address:

**[iqac.vcm@gmail.com](mailto:iqac.vcm@gmail.com)**

**1.3 NAAC Track ID (For ex. MHCOGN 18879)**

**12867**

**1.4 NAAC Executive Committee No. & Date:**

**EC/57/RAR/60**

*(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)*

**1.5 Website address:**

**www.ycmpachwad.org**

**Web-link of the AQAR:**

**[http://www.ycmpachwad.ac.in/AQAR/AQAR\\_2015-16\\_YCM.doc](http://www.ycmpachwad.ac.in/AQAR/AQAR_2015-16_YCM.doc)**

**1.6 Accreditation Details**

<b>Sr. No.</b>	<b>Cycle</b>	<b>Grade</b>	<b>CGPA</b>	<b>Year of Accreditation</b>	<b>Validity Period</b>
<b>1</b>	1 <sup>st</sup> Cycle	<b>B</b>	<b>71</b>	<b>16.01.2004</b>	<b>15.02.2009</b>
<b>2</b>	2 <sup>nd</sup> Cycle	<b>B</b>	<b>2.28</b>	<b>30.11.2011</b>	<b>29.11.2016</b>
<b>3</b>	3 <sup>rd</sup> Cycle				
<b>4</b>	4 <sup>th</sup> Cycle				

**1.7 Date of Establishment of IQAC: DD/MM/YYYY**

**15/07/2004**

**1.8 AQAR for the year (for example 2010-11)**

**2015-16**

**1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)**

- i. AQAR **2011-12** (27/04/2016)
- ii. AQAR **2012-13** (28/09/2013)
- iii. AQAR **2013-14** (15/01/2015)
- iv. AQAR **2014-15** (29/09/2015)

### 1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No   
(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women   
Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B   
Grant-in-aid + Self Financing  Totally Self-financing

### 1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.12 Name of the Affiliating University **Shivaji University, Kolhapur**

1.13 Special status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt. / University  **No**

University with Potential for Excellence  **No** UGC-CPE  **No**

DST Star Scheme  **No** UGC-CE  **No**

UGC-Special Assistance Programme  **No** DST-FIST  **No**

UGC-Innovative PG programmes  **No** Any other (Specify)  **No**

UGC-COP Programmes  **No**

## 2. IQAC Composition and Activities

- 2.1 No. of Teachers
- 2.2 No. of Administrative/Technical staff
- 2.3 No. of students
- 2.4 No. of Management representatives
- 2.5 No. of Alumni
- 2.6 No. of any other stakeholder and community representatives
- 2.7 No. of Employers/ Industrialists
- 2.8 No. of other External Experts
- 2.9 Total No. of members
- 2.10 No. of IQAC meetings held
- 2.11 No. of meetings with various stakeholders: No.  Faculty   
Non-Teaching Staff  Students  Alumni   Others
- 2.12 Has IQAC received any funding from UGC during the year? Yes  No
- If yes, mention the amount
- 2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

1. One day workshop on New Educational Policies 2015
2. One day workshop on Use of 'Google Scholars' and 'Google forms' in research
3. Workshop: Administrative Skills
4. Workshop: Personality Development
5. ICT Approach to Quality Improvement in Teaching-Learning Process

## 2.14 Significant Activities and contributions made by IQAC

- 1) Development and implementation of the academic calendar 2015-16.
- 2) Organization of two day national conference on 'Social Movements in Post-Independence India' sponsored by UGC.
- 3) Six proposals were submitted to UGC seeking financial assistance for Minor Research Project.
- 4) Three MRP's were sanctioned by the UGC.

## 2.15 Plan of Action by IQAC/Outcome: **Complied academic calendar (uploaded separately)**

**Web link:** [http://ycmpachwad.ac.in/Academic\\_Calendar%202015-16.pdf](http://ycmpachwad.ac.in/Academic_Calendar%202015-16.pdf)

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
1. Planning of academic calendar for the academic year 2015-16.	a) College staff took efforts to impliment planned activities successfully. Quality of activities was monitor by the IQAC members.
2. Quality improvement in Teaching-Learning Process	a) Quality of teaching was regularly monitored at two levels (i) Heads of the departments monitored teaching by the staff in their respective departments, & (ii) Committee of two senior faculty heads (for Arts and Commerce) also monitored teaching by the various heads and other staff in their faculty.
	b) Student feedback on teacher teaching was collected, analyzed and shared with each faculty in departmental meeting by the principal.
	c) New add-on courses such as 'Human Rights', 'Personality Development', 'Event Management', 'Agri Tourism', were started.
	d) New Self-funded Skill Oriented Certificate Courses in 'Handy Craft & Zardoshi', 'Tally', 'Ms-Office', 'DTP' were introduced.
3. Strengthening the research climate	a) Teachers are encouraged to submit their research papers for plagiarism check.
	b) Teachers were encouraged to participate in the research seminar, conferences and workshops.
	c) They were encourage to publish their papers in peered reviewed journal with impact factors
	d) 06 (Gaikwad R.D., Tambe S.L., Patil A.P., Bhise R.G., Waghmare

	R.V. Dethé M.M.) proposals of minor research project to UGC (WRO), Pune.
	e) UGC sponsored two day national conference was successfully organized by Department of History.
4. Student Support	<p>a) Providing training for student to prepare for competitive examinations in Banking sector.</p> <p>b) Under the guidance of Karmveer Vidya Prabodhini and Rayat Shikshan Sanstha, Satara, the college has taken initiative to establish separate 'Competitive Exam guidance Center' for the college students. The inauguration of this center was done by Mr. Rajesh Swami, Indian Ambassador (Thailand) and Dr. Anil Patil, Chairman, Rayat Shikshan Sanstha, Satara. Through this center guest lectures of eminent scholars were organized both through face to face mode and on-line.</p>
5. Strengthening the extension and ISR activities	<p>a) Sanganak Saksharata aani Mahila Sashamta: Free Computer training programme' of one month duration was organized for the members of girls from nearby villages.</p> <p>b) 36 girls were the beneficiaries of this training programme.</p> <p>c) Students have actively taken initiative to sensitize villagers and school children regarding Environmental Issues.</p> <p>d) More than 100 students have performed 40 activities.</p>

\* Academic Calendar of the year 2015-16 attached in Annexure I.

2.15 Whether the AQAR was placed in statutory body **Yes**  **No**   
Management (LMC)  Syndicate  Any other body

Provide the details of the action taken

Information included in the AQAR 2015-16 was presented in the meeting with members of Local Management Committee of the college. Suggestions given by the members were incorporated in AQAR before publishing it online & submitting it to NAAC, Bangalore.

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	00	00	00	00
PG	00	00	00	00
UG	<b>07</b>	00	<b>01</b>	00
PG Diploma	00	00	00	00
Advanced Diploma	00	00	00	00
Diploma	00	00	00	00
Certificate	<b>17</b>	10	<b>14</b>	<b>03</b>
Others	00	00	00	00
<b>Total</b>	<b>24</b>	<b>10</b>	<b>15</b>	<b>03</b>
Interdisciplinary	<b>02</b>	<b>00</b>	<b>02</b>	<b>00</b>
Innovative	<b>00</b>	<b>00</b>	<b>00</b>	<b>00</b>

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options:

- All the seven courses offered by the college are elective in nature.
- First year students of Arts stream can select 5 subjects out of 11 subjects in addition to compulsory English.
- Second year students of Arts stream have 7 subjects for the exam out of which two are compulsory i.e. English and Environmental Studies, any one from two interdisciplinary subjects (Logic and HSRM) and any two subjects from his/her 4 subjects from first year.
- Final year students of Arts stream have option of 5 subjects out of which they can select any one and for students of Commerce stream 2 optional subjects are available from which they can select any one for their specialization.
- Option of three Career Oriented Course namely, Insurance, Spoken Communication Skills in English and Journalism are made available to students.
- Option of Fourteen Self-funded certificated add on courses such as, Beauty parlor, IBPS, modi lipi, creative writing, Physical Fitness Training, Human Rights, Event Management, Personality Development, Agri Tourism, MS-office, Tally, DTP, Handy craft, Mobile repairing are made available to students. Admission to beauty parlour course is restricted for female students only.



(ii) Pattern of programmes:

~~Percentage~~ Number of Programmes

1.3 Feedback from stakeholders\*  
(On all aspects)

Alumni  Parents  Employers  Students

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Analysis of feedback for the year 2015-16 is attached in Annexure II.*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- University has revised syllabi of all subjects taught to Third year B.A. and B.Com students.
- Syllabi for the third year B.A. for the subjects of Comp. English, Opt. English (5 papers), Hindi (5 papers), Marathi (5 papers), History (5 papers), and Sociology (5 papers) were revised.
- Similarly, syllabus for the Third Year B.Com for the subjects of Business Environment, Cooperative development, Modern Management practices, Business regulatory Framework, Advanced Accountancy Paper I, Auditing, Industrial Management I & II
- Teachers had actively participated in syllabus restructuring workshops organized by Shivaji University both as a BOS Member and faculty.
- They have send their feedback regarding the syllabi to the respective BoS.

1.5 Any new Department/Centre introduced during the year. If yes, give details. **No**

## Criterion – II

### 2. Teaching, Learning and Evaluation

#### 2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
19	13	05	NIL	01

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Position Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
NIL	01	NIL	NIL	NIL	NIL	NIL	NIL	NIL	01

2.4 Number of Guest and Visiting and Temporary faculty

<input type="text" value="00 Guest Lecturer"/>	<input type="text" value="06 Temporary (C.H.B.)"/>
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2.5 Faculty Participation in conferences and symposia:

	No. of Faculty		
	International level	National level	State level
Attended Seminars/ Workshops	11	31	03
Presented Papers	11	20	03
Resource Persons	Nil	02	05

2.6 Innovative processes adopted by the institution in Teaching and Learning:

(1) Teachers use video lectures and movies in teaching of their subjects.
(2) Students are provided addresses of various websites and titles of journals for collecting additional information to their Subjects.
(3) Field experience based learning opportunities for students through visits to Banks, Special schools, Grampanchayat, Historical places, etc.

2.7 Total No. of actual teaching days during this academic year

- 2.8 Examination/Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Class tests, Home Assignments, Group projects, Seminar Presentations and, semester wise Preliminary Examinations were used for the internal evaluation for B.A. & B.Com. students

- 2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Board of Study	Faculty	Participated in Curriculum Development workshops
<b>Nil</b>	<b>00</b>	<b>9</b>

- 2.10 Average percentage of attendance of students 82.50

- 2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. (English)	<b>14</b>	<b>Nil</b>	<b>28.57</b>	<b>42.85</b>	<b>14.28</b>	<b>85.71</b>
B.A. (Marathi)	<b>16</b>	<b>6.25</b>	<b>25</b>	<b>62.50</b>	<b>6.25</b>	<b>93.23</b>
B.A. (Hindi)	<b>11</b>	<b>Nil</b>	<b>63.63</b>	<b>36.36</b>	<b>Nil</b>	<b>81.81</b>
B.A. (History)	<b>10</b>	<b>Nil</b>	<b>Nil</b>	<b>50</b>	<b>Nil</b>	<b>50.00</b>
B.A. (Sociology)	<b>12</b>	<b>50</b>	<b>33.33</b>	<b>16.66</b>	<b>Nil</b>	<b>100.00</b>
B.Com (Accountancy)	<b>85</b>	<b>2.35</b>	<b>52.94</b>	<b>35.29</b>	<b>2.35</b>	<b>92.14</b>
B.Com (Industrial Management)	<b>16</b>	<b>Nil</b>	<b>31.25</b>	<b>62.50</b>	<b>6.25</b>	<b>100</b>

- 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- (1) One Senior faculty member was appointed for monitoring of the teaching of each stream (Arts & Commerce)
- (2) Regular feedback is collected from students regarding teaching by each staff.

2.13 Initiatives undertaken towards faculty development

<b>Faculty / Staff Development Programmes</b>	<b>Number of faculty benefitted</b>
Refresher courses	<b>01</b>
UGC – Faculty Improvement Programme	<b>00</b>
HRD programmes	<b>00</b>
Orientation programmes	<b>02</b>
Faculty exchange programme	<b>00</b>
Staff training conducted by the university	<b>05</b>
Staff training conducted by other institutions	<b>04</b>
Summer / Winter schools, Workshops, etc.	<b>00</b>
Others	<b>00</b>

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	<b>07</b>	<b>04</b>	<b>NIL</b>	<b>NIL</b>
Technical (Support) Staff	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The Research Advisory Committee and UGC committee informed the college teachers and students regarding invitation of research proposals by the UGC, CSIR, etc. and Avishkar Competition by Shivaji University, Kolhapur.

IQAC has taken initiative to develop 'Plagiarism Free Research Culture' in the institution. Plagiarism Check was made voluntary for the teachers before submitting their research inputs for publications conference proceeding and/or journals.

Guest lecture was organized on 'Google Scholar and google form' for teachers to stress its importance in increasing the citation index of their research publications.

Teachers were encouraged to open their account on 'Google scholars'.

Guest lectures were organized for students to develop their Research Aptitude and they were encouraged participate in 'Zonal level Avishkar Competition'.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	00	00	00	00

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted (Proposals)
Number	04	01	03	06
Outlay in Rs. Lakhs	2,50,000	1,50,000	410000	

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	02	00	00
Non-Peer Review Journals	04	00	00
e-Journals	00	00	00
Conference proceedings	02	20	01

3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received
Major projects	00	---	00	00
Minor Projects	00	UGC	Rs. 2,95,000/-	00
Interdisciplinary Projects	00	---	00	00
Industry sponsored	00	---	00	00
Projects sponsored by the University/ College	00	---	00	00
Students research projects (other than compulsory by the University)	00	---	00	00
Any other(Specify)	00	---	00	00
Total	00	---	Rs. 2,95,000/-	00

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme

INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	00	01	00	00	00
Sponsoring agencies	Nil	UGC	Nil	Nil	Nil

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in Lakhs:

Sr. No.	Funding Agency		Budget (Rs.)	Actual Expenditure
1	<b>UGC (XII Plan)</b>	Minor Research Project	85000	82150
2	<b>College Management</b>	Books	30850	42869
		Journals	3000	3664
		N-LIST	0	0
		Consumable	0	0
		Participation in Seminar / Conference/ Workshops	5000	2156

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	00
	Granted	00
International	Applied	00
	Granted	00
Commercialised	Applied	00
	Granted	00

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
00	00	00	00	00	00	00

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
 National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
 National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
 National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
 National level  International level

3.25 No. of Extension activities organized

University forum  College forum   
 NCC  NSS  Any other

(Other: mobile library (3), collection of folk songs, durgsanvardhan, mental health survey, insurance awareness, study skill training (4), fire cracker free *Diwali* (6), Environmental sensitization programmes [40],)

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Sr. No.	Activities Performed by	Nature of Activities
1	Mobile library:	The purpose of this activity is to promote and develop the reading habits of the students of the nearby villages who are studying under the sixth standards. The books required for this activity are collected either through donation or in gift form from the staff and the villagers. 06 student's volunteered for this activity and work as librarian i.e. they performed the role of distribution and recollection of the books. Currently, the activity is implemented in 03 villages and 48 students were the beneficiary of this activity.



2	<b>Insurance Awareness Campaign:</b>	The students of the commerce department created awareness about insurance policies in Nikamwadi villages. The aim of this campaign was to sensitize the villages regarding the importance of the insurance.
3	<b>Study skills training programme:</b>	The students of the Psychology department imparted study skills training to the 8 <sup>th</sup> to 10 <sup>th</sup> Standard school students in their villages. The activity was run in 5 schools and more than 100 were directly benefited by this activity.
4	<b>Fire cracker free Diwali:</b>	The students volunteers of vivek vahini committee interacted with the school children who are more likely to demand and use the fire crackers while celebrating the Diwali. They put their efforts to educate children about the side effects of the fire crackers on health, financial condition and environment. Volunteer encouraged the school students to take oath for celebrating fire crackers free Diwali.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3.5 Acre	----	College Management	
Class rooms	12	----	College Management	
Laboratories	----	----	College Management	
Seminar Halls	01	----	College Management	
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	Nil	----	----	
Value of the equipment purchased during the year (Rs. in Lakhs)	Nil	----	----	
Computer Lab	01	----	UGC	
Other (Language Lab)	01	----	UGC	
Other (Ramp)		01	UGC	

#### 4.2 Computerization of administration and library

**Library:** The college library uses 'LIBRERIA' for the computerization of books and books are BAR CODED, College also has membership of Inflibnet's N\_List

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	7769	4,20,215	292	30011	8061	450226
Reference Books	5353	15,78,443	346	84476	5699	1662919
e-Books	<a href="http://nlist.inflibnet.ac.in/">http://nlist.inflibnet.ac.in/</a>					
Journals	23		3	3750	23	
e-Journals	<a href="http://nlist.inflibnet.ac.in/">http://nlist.inflibnet.ac.in/</a>					
Digital Database	<a href="http://nlist.inflibnet.ac.in/">http://nlist.inflibnet.ac.in/</a>					
CD & Video	47	1177	11	2247		
Others (specify)						

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	68	01 (29)	4 MBPS through Radio frequency	01 (26)	---	02 (7)	07 (05)	Scanner - 01 Printers - 06 Bar code printer - 01 LCD - 06 Reprographic machine- 02 Laptops – 06 UPS – 04
Added	00	00	00	00	00	00	00	Printers - 01 UPS – 01 CCTV camera - 22 Camera-01 Home theatre – 01 Solar System – 01 Stabilizer – 01 Net Router – 01 Antivirus - 40
Total								

\* Numbers in the bracket indicates numbers of computers available

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Internet facility is available on all computers in the college.

Non-teaching staff has attended workshop on 'Tally ERP 9.0' organized by Rayat Shikshan Sanstha, Satara and MIS system workshop.

#### 4.6 Amount spent on maintenance in lakhs:

i) ICT	0.67131
ii) Campus Infrastructure and facilities	2.80403
iii) Equipments	0.2516
iv) Others	0.31925
<b>Total :</b>	<b>4.04619</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Information about student supports service is provided through
  - the college websites
  - the college prospectus.
  - Student orientation programme for new comers
- Committee in-charge of Sexual Harassment prevention cell, Women Development Committee, Anti-Ragging committee, NSS, sports, and Cultural committee had informal interaction with the college students in the classrooms.

#### 5.2 Efforts made by the institution for tracking the progression

- Teaching faculty had interactions with final year students after their exams.
- Record of the students taking admissions for higher studies is maintained at departmental level.
- Alumni Association meetings are conducted.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
<b>617</b>	<b>00</b>	<b>00</b>	<b>00</b>

(b) No. of students outside the state

**00**

(c) No. of international students

**00**

Men		Women	
No.	%	No.	%
<b>00</b>	<b>00</b>	<b>00</b>	<b>00</b>

	487	49	02	92	15	--	677	431	52	00	03	617			
Last Year (2014-15)	--						This Year (2015-16)								
General	SC	ST	VJ/NT	OBC	SBC	Physically Challenged	Total	General	SC	ST	VJ/NT	OBC	SBC	Physically Challenged	Total

Demand Ratio

Dropout Rate

**1:0.86**

**4**

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- College has special Karmaveer Vidyaprabodhini & Competitive Exam Committee that provides guidance to students about various competitive examinations.
- Short term Banking exam preparatory course was runned for B.Com III students in which 52 students were enrolled.
- Competitive examination guidance center was established to guide the students about various exams conducted by MPSC and UPSC. There were 13 student who joined to this center.

No. of students benefitted **165**

**Karmveer Vidya Prabodhini = 100**  
**IBPS = 52**  
**Competitive exam center = 13**

5.5 No. of students qualified in these examinations

NET	<b>00</b>	SET/SLET	<b>01</b>	GATE	<b>00</b>	CAT	<b>00</b>
IAS/IPS etc	<b>00</b>	State PSC	<b>00</b>	UPSC	<b>00</b>	Others	<b>07</b>

5.6 Details of student counselling and career guidance

- Students are informally counselled by Head of Departments for some minor personal, emotional, family and career related issues.
- For more serious problems academic, personal and emotional problems students are referred to counselling cell where faculty of Psychology Department conduct the formal counselling session with them.
- Guest lectures are organized to provide student with information regarding careers in various field.

No. of students benefitted

**Personal counselling = 52**

5.7 Details of campus placement

	<i>On Campus</i>	<i>Off Campus</i>	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
<b>01</b>	<b>68</b>	<b>03</b>	<b>05</b>

5.8 Details of gender sensitization programmes

Sexual Harassment Prevention Cell and Women Development Committee organized One day workshop 'Women Related Issues' in which they were guided on issues such as Domestic Violence Act, Empowerment of Women, Rape & IPC, Status of women in Family & Society.

These Committee organized lecture on Function of Sexual Harassment Redressal Cell, Laws Related to Women, Group Discussion on Dowry System, Workshop on Gender Sensuality and Responsible

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

### No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	<b>00</b>	<b>00</b>
Financial support from government	<b>69</b>	<b>2,16,246</b>
Financial support from other sources	<b>01</b>	<b>7000</b>
Number of students who received International/ National recognitions	<b>00</b>	<b>00</b>

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **Nil**

## Criterion – VI

## 6. Governance, Leadership and Management

### 6.1 State the Vision and Mission of the institution

#### **Vision:**

To impart higher education to the youth from remote and inaccessible area to provide value based quality education for overall development and to generate human resource for nation building.

#### **Mission:**

- To impart higher education to the youth from the rural and specially the youth from remote and inaccessible area with a view to enable them to awaken the masses educationally, socially, culturally, economically and intellectually.
- To provide an opportunity of higher education to the girls from remote area.
- To promote all round personality development of the students through curricular, co-curricular and extra-curricular programmes and activities.
- To enhance mutual understanding, co-operation and secular outlook of the student community.
- To inculcate the dignity of labour and self-reliance in the students.
- To channelize creative and academic energies of students towards enabling them to keep pace with the challenges of time.
- To guide the students to face competitive examinations.

### 6.2 Does the Institution has a management Information System

#### **1. Administrative procedures including finance**

- Central database of all teachers (HRMS)
- Use of Tally ERP 9.0 for institutional financial accounting

#### **2. Student admission**

- Online Admission

#### **3. Student records**

- Student's Details
- Scholarships
- Issuing of Transfer certificate

#### **4. Evaluation and examination procedures**

- Online submission of exam form

### 6.3 Quality improvement strategies adopted by the institution for each of the following:

### 6.3.1 Curriculum Development

- College adapts syllabus designed and developed by the Shivaji University, Kolhapur.
- Teaching staff has actively participated in Curriculum development both as a member of BoS and by participating in Syllabus restructuring workshops.
- Teachers had given their feedback regarding syllabi to their respective BoS.
- Syllabi of Short term course run by the institution are developed by the teachers with the help of academic and professional experts in the field.

### 6.3.2 Teaching and Learning

- Teachers used ICT methods, Power point presentation, group discussions, classroom seminars, poster competitions and *Bhitipatruk* in the teaching learning process.
- Educational Trips, field visits and industrial visits are organized to give better learning experience to students.
- For the slow learners Remedial Courses were implemented at departmental level.
- Along with regular courses students also provided an opportunity to participate in three Career Oriented Courses.
- To develop the self-employment among female students short-term self-financed certificate courses in Beauty Therapy, Handicraft and Yoga & Fitness training were conducted.
- To provide students with additional knowledge and skills short-term self-financed skill oriented courses were implemented at the departmental level -
  - Modi Lipi,                      ■ Creative Writing,                      ■ Event Management,
  - Agri-Tourism                      ■ Personality Development                      ■ DTP
  - MS-OFFICE                      ■ Tally ERP 0.9                      ■ Mobile Repairing
  - Human Rights
- Syllabus is designed by the course co-ordinator (teaching faculty) with the help from professionals.
- Students were also guide for preparing the competitive exam through the competitive exam guidance center.

### 6.3.3 Examination and Evaluation

- College has established mechanism for monitoring of students learning through class tests (2 /per subject / per semester), home assignments (2 /per subject / per semester) and preliminary exam prior to university exam.
- Apart from this teachers regularly conduct class tests for evaluating classroom learning of students.
- Internal examinations are conducted by using different methods such as assignments



#### 6.3.4 Research and Development

- Research committee monitors the research activity of teachers and students.
- Information related to research (notices & circulars by UGC & Shivaji University) are brought to the notice of both teachers and students.
- Administrative support is provided to the teachers undertaking the research projects.
- Teachers and students are encouraged to participate in conferences/workshops/seminars, present and publish their research work both at international and national level.
- Teachers can avail the internet facility for the research purpose.
- College is the member of INFLIBNET N\_LIST programme through which e-books and e-journals are made available to the staff.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- Books in Library are computerized.
- Library staff is trained to computerization the books in library.
- Library formed MoU with the libraries of other colleges.
- Library is implimenting Mobile library scheme to help the rural students and villagers to develop the reading skills.

#### 6.3.6 Human Resource Management

- Qualified staff is recruited and encouraged to upgrade their knowledge and skills (by acquiring higher degrees or participating in short term courses).
- Teachers are relieved for participating in Refresher and Orientation courses.
- One faculty member completed Refresher course and two faculty member completed Orientation programme.

### 6.3.7 Faculty and Staff recruitment

- Teaching staff is recruited by following the norm prescribed by UGC, Government of Maharashtra and Shivaji University Kolhapur.

### 6.3.8 Industry Interaction / Collaboration

- The parent institute, the Rayat Shikshan Sanstha' Satara has formed following MOU's
  - Tata Consultancy Services Ltd., Mumbai, - increasing employability of the students
  - LUPIN – industry focused quality education and job opportunities.
  - Tata Business Support Services – temporary job opportunities for students
  - The Leaders in Industry – University Cooperation Chonnam National University, Gwang Ju, South Korea

### 6.3.9 Admission of Students

- Admission process is done by strictly adhering to Government rules and regulations of Shivaji University Kolhapur.
- For second and third year students, admission is done on first come first served basis.
- Students are counselled for choosing appropriate subject combinations and even subject for their specialization.

### 6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"> <li>• Rayat Bank, <input type="checkbox"/></li> <li>• Sevak Welfare Fund, <input type="checkbox"/></li> <li>• Kutumb Kalyan Yojana, <input checked="" type="checkbox"/> <input type="checkbox"/></li> <li>• Laxmibai Bhaurao Patil Shikshanottejak Pat-Pedhi, <input type="checkbox"/></li> </ul>
Non teaching	<ul style="list-style-type: none"> <li>• Group Insurance Scheme, <input type="checkbox"/></li> <li>• Advance against salary, <input type="checkbox"/></li> <li>• Free ships for the wards of teaching and administrative staff <input type="checkbox"/></li> </ul>
Students	<ul style="list-style-type: none"> <li>• Free ships for the wards of teaching and administrative staff <input type="checkbox"/></li> </ul>

### 6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done                      Yes                      No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	<b>Shivaji University, Kolhapur</b>	Yes	<b>IQAC</b>
Administrative	Yes	<b>Kirtane and Pandit (C.A.), Pune &amp; Government Auditors, Central Government Auditors</b>	Yes	<b>Rayat Shikshan Sanstha, Satara</b>

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
For PG Programmes	Yes	<input type="checkbox"/> NA	No	<input type="checkbox"/> NA

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated /constituent colleges?

University has introduced semester pattern of examination for undergraduate courses. Answer papers for B.A. & B.Com first year courses are assessed at college level only.

6.11 Activities and support from the Alumni Association

- Meetings are conducted with alumni regularly.

6.12 Activities and support from the Parent – Teacher Association

- Efforts are made to strengthen the Parent – Teacher Association.

6.13 Development programmes for support staff

- IQAC has encouraged administrative staff to participate in training workshop on Tally ERP 9.0 organized by college management body i.e. Rayat Shikshan Sanstha, Satara.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Purchase of solar plant worth rupees 73,500/- from the UGC grant to reduce the burden on traditional form of energy.
- No vehicle Day
- Posters were stuck in the college campus to create eco-friendly environment.

## **Criterion – VII**

## 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

### 1. Internal Evaluation System:

The college has introduced Internal Evaluation System which is parallel to University examination system and its implemented through Examination committee of the college. The emphasis was on orienting students about the university exam pattern, developing exam related self-confidence by reducing the exam related Anxiety and stress. Through its introduction a proper formal system was developed for monitoring the student's progress throughout the year.

### 2. Fire Audit:

The college put more emphasis on safety of the students within its' premises. As a part of its efforts the college has carried out fire audit from the external certified fire auditor. The report was discussed in the Steering committee and IQAC meeting and also shared with students to develop the sense of safety among students and staff while studying and working within the college premises.

### 3. Computer Skills Training:

To develop computer literacy and computer related skills the college has introduced new self-funded certificate courses in 'MS-office', 'Tally' and 'DTP'.

4. **Use of Social Media in Teaching:** Department of Psychology is using WhatsApp for providing subject related regular and add-on information. Audio lectures were shared among with newspaper articles and videos. Employment related information is also shared through this platform.

5. **E-Library:** The departments have taken initiative to establish and strengthen their departmental library by adding the ebooks, e-journals and audio books.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Academic calendar 2015-16 was prepared at the beginning of new academic years.
- AQAR for the academic year 2014-15 and 2011-12 was submitted the NAAC office.
- Regular meetings were conducted with the head of the departments, committee secretaries and coordinators for monitoring the implementation of planned activities.
- Senior faculty members were assigned the responsibility of monitoring the teaching and learning activities.
- Proposals for Minor research project and Seminar/conference were submitted to UGC (WRO), Pune.
- Outcome –
  - 04 minor research projects worth Rs. 2,95,000/- were sectioned,
  - 03 proposals for seminars/conferences were sanctioned and 01 national conference was conducted.
  - Academic audit was conducted.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

***\*Best Practices are attached in Annexure III.***

7.4 Contribution to environmental awareness / protection

- The college has installed Solar Panel System to reduce the use of traditional energy and increasing the use of non-consumable mode of energy.
- Plantation was done within and outside the college campus.
- Student's carried out awareness activities in schools of nearby villages.
- 'No Vehicle Day' was implemented.
- 'Fire Creaker Free Diwali' campeinge was implemented.
- Activities related to pro-environmental *Holi/Rangapanchmi* was carried out.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The college has formed special SWOT analysis committee of senior teachers for doing the SWOT analysis of the institute and monitoring the progress. This committee involves all staff and students in this process.

**Strengths:**

1. Well-qualified and experienced staff
2. Use of ICT in teaching
3. Organization of student-centred activities
4. Involvement of faculties in research.

**Weaknesses:**

1. Only traditional courses are available at undergraduate level in both streams i.e. Arts and commerce.
2. Decrease in the number of admission in Arts stream

**Opportunities:**

1. New postgraduate courses can be start (however due to University policies colleges can't start new P.G. course at least for next two years).
2. To start more skill and employment oriented short-term courses
3. Establishing more MoU's with NGO's, departments in other colleges, private institutions and industries

**Challenges:**

1. Increasing the students enrollment for Arts stream
2. Increasing infrastructural facilities such as separate library building with reading room, mini-auditorium, etc.

8. Plans of institution for next year

Yas

- To impliment Bridge courses.
- Strengthening the Competetive Exam Guidance cell.
- To organize 03 National Conferences in the subject of Psychology, Commerce & Economics, and Marathi.
- To encourage Staff to submit proposals of Minor Research Projects and seminar and conference to UGC, ICSSB & ICHR

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*Dr. Ezaz Shaikh*  
*Coordinator, IQAC*

*Dr. Bawdhankar R.B.*  
*Principal & Chairperson IQAC*

## **Annexure I**

### **Report of Analysis of Students Feedback**

The college has established feedback and SWOC analysis committee. The committee member collects the students' feedback about teaching learning process and infrastructural facilities in the college. Then the committee analyses the student's feedback and the report is prepared and submitted to the Principal through IQAC. The students' feedback of a particular teacher or departments is shared with respective teacher or head of the department in their departmental meeting. The students' feedback about infrastructural facilities is used while developing new infrastructure or provided services.

The students' feedback was collected and analyzed during the academic year 2015-16. The participant students' randomly selected (N=360 students).

#### **Students' feedback about teacher:**

Most of the students' had appreciated the efforts made by the teachers. The teachers' teaching methodology and positive approach towards students' is highly satisfactory so 93.80% students' reported as a satisfactory one but 6.20% students' were less satisfied with teachers teaching methodology. Majority of students' reported that teachers were punctual, responsible, sincere and expert in their subject. The teachers' delivers lectures with prior and proper preparation and they motivate students' to ask doubts and queries about the topic.

Some students' have given suggestions for teaching faculty which includes giving more attention towards the understanding of the topic taught to students' in the class. The teacher should help students' out of the class and provide information about recent trends in their subject.

#### **Students' Feedback about Infrastructural Facilities:**

Students' feedback about infrastructural facilities is based on randomly selected 50 students. Majority of students (85%) reported satisfactory about infrastructural facilities made available to them in the college. Some of the suggestions received from them were listed below:

- a) **Office:** Students should get information and guidance related to on-line and offices services.
- b) **Library:** Students' requested to increase number of competitive examination books.
- c) **Gymnasium:** Students' demanded about more number of sports material facilities and proper guidance should be given to them.
- d) **Basic Infrastructural Facilities:** Satisfactory.



## **Annexure II**

### **Best Practice - I**

**1. Title:** Internal Evaluation System

**2. Objectives:**

- a) To develop the understanding of university exam pattern among student.
- b) To develop Exam related self–confidence among students.
- c) To improve writing skills of the students.
- d) To improve the subject knowledge of the students.
- e) To develop a system of continuous evaluation to help in monitoring the continuous academic improvement of the students.

**3. Need Added and the context:**

The newly entering students into higher educations lacks the knowledge of university exam pattern and the system in which the university exams are conducted. Further, it was also observed by the teachers that the students are not scoring as per their potential in university exams mainly due to lack of exposure to exams and poor writing skills. Thus, the IQAC of the college suggested to develop the continuous evaluation system for monitoring the continuous academic improvement of the students.

**4. The Practice:**

Inputs regarding the continuous evaluation process were invited from the teachers. They emphasized the regular use of Home assignments, class tests and they also stressed on the need of developing exam system which is parrel to univerity exams. After the inputs were received, the responsibility of implimenting it effective was assigned to exam committee.

The system includes regular home assignments (2 per subject/per semester), class tests (2 per subject/per semester) and preliminary exams (1/per semester). Papers were set and answersheets were assessed by the subjects teachers. The record of these evaluations were maintained at the department, exam committee and also submitted to IQAC for documentation.

**5. Evidence of Success:**

This initiative of the college resulted in improving students knowledge of university exam pattern and system. The feedback received about their exam performance also helped them in developing their exam-related self-confidence. It also reduced their exam anxiety. The feedback of students revealed that due to the regular evaluations their reading and writting skills were also improved. Further, they stated that their performace in university exam was also improved due to the exposure to class tests and preliminary exams.

**6. Problems Encountered and Resources Required:**

a) Problems encountered:

- a. Students attitude and approach towards examination system is not positive due to which few students prefer not to opt for these exams.
- b. To avoid its adversed effect on regular teaching, prelinimary exams are conducted in three days in each semester for both B.A. and B.Com faculty, this put more pressure on the students.

b) Resources required : Stationary (answer sheets, Assignment books), strong room, computer, etc.

**7. Notes (Optional) : Nil**

**8. Contact Details**

Name of the Principal : **Dr. Bawdhankar R.B.**

Name of the Principal : **Yashwantrao Chavan Mahavidyalaya, Pachwad**

Address: **A/P Pachwad, Tal : Wai, Dist: Satara,**

Pin code: **415513.**

Accreditation Status : **Reaccredited B Grade**

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## **Best Practice - II**

**1. Title** - Student, Teacher and Parents Scheme

**2. Objectives** –

- To develop dialogue among student, teacher and Parents.
- To inform the academic progress of ward to their parents.
- To understand the difficulties of the students and parents.
- To inform the plans and policies of the college the students.

**3. Need Added & the context:**

Majority of students attending this college belongs to rural and hilly (remote) area and for most they are the first generational learners. So they lack the guidance from the parents regarding the higher education and particularly the university exam system. Further, the economical backwardness of their family also put pressure on their survival. Thus, considering these aspects the college has decided to establish separate committee to understand the academic, emotional, personal and family problems of the students which can be the probable obstacles in their academic growth. The aim of this committee is develop the dialogue between parents-teachers-students and providing timely academic, emotional and social support to the students from the parent-teachers.

**4. The Practice:**

Every year after the admissions the students are allotted to the teachers who work as their parent-teacher. These parents-teachers conduct regular meeting with their allotted students to understand their academic, personal, emotional, social and family issues. Students attendance, academic performance and problems faced were recorded by the teachers. They attempt to help the students in their academic, personal and emotional problems. The teachers inform the parents of allotted teachers about the academic progress.

**5. Evidence of Success:**

This scheme helped the students to develop the sense of security within the college premises. Students problems were identified at early stage and dealt in time by the teachers. Parents become aware of their ward's academic progress. In case of any medical problems they were referred to general physician or for persistent emotional and psychological issues they were referred to psychology department and if needed also send to practicing psychiatrists in Satara. Overall, the functioning of the scheme is to help the monitor and improve academic progress without ignoring physical, emotional and psychological health.

**6. Problems Encountered and Resources Required:**

Initial stage of reluctance on part of students while discussing their personal and emotional issues.

Problems resulting from economical backwardness are mostly remained unanswered. Few students doesn't take part in this activity as expected.

Resources Required: Record form for maintaining students record.

**7. Notes (Optional) :** Nil

**8. Contact Details**

Name of the Principal : **Dr. Bawdhankar R.B.**

Name of the Principal : **Yashwantrao Chavan Mahavidyalaya, Pachwad**

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