

Yearly Status Report - 2019-2020

| Part A | | | |
|---|--|--|--|
| Data of the Institution | | | |
| 1. Name of the Institution | YASHWANTRAO CHAVAN MAHAVIDYALAYA, PACHWAD | | |
| Name of the head of the Institution | Dr. Shinde Pradeep Manikrao | | |
| Designation | Principal(in-charge) | | |
| Does the Institution function from own campus | Yes | | |
| Phone no/Alternate Phone no. | 02167285403 | | |
| Mobile no. | 7385635505 | | |
| Registered Email | ycmpachwad@yahoo.com | | |
| Alternate Email | iqacycmp1@gmail.com | | |
| Address | At/Post. Pachwad, Tal. Wai, Dist. Satara | | |
| City/Town | Pachwad | | |
| State/UT | Maharashtra | | |
| Pincode | 415513 | | |

| 2. Institutional Status | |
|---|---|
| Affiliated / Constituent | Affiliated |
| Type of Institution | Co-education |
| Location | Rural |
| Financial Status | state |
| Name of the IQAC co-ordinator/Director | Dr. Deshmukh Rajendra Krishna |
| Phone no/Alternate Phone no. | 02167285403 |
| Mobile no. | 9850242561 |
| Registered Email | rajendraraj780@rediffmail.com |
| Alternate Email | deshmukhrajendra765@gmail.com |
| 3. Website Address | |
| Web-link of the AQAR: (Previous Academic Year) | https://www.ycmpachwad.ac.in/agar.php |
| 4. Whether Academic Calendar prepared during the year | Yes |
| if yes,whether it is uploaded in the institutional website: Weblink: | https://www.ycmpachwad.ac.in/images/uploads/Academic Calendar 2019-20.pdf |
| E Accrediction Details | |

5. Accrediation Details

| Cycle | Grade | CGPA | Year of | Vali | dity |
|-------|-------|-------|--------------|-------------|-------------|
| | | | Accrediation | Period From | Period To |
| 1 | В | 71.00 | 2004 | 16-Feb-2004 | 15-Feb-2009 |
| 2 | В | 2.28 | 2011 | 30-Nov-2011 | 29-Nov-2016 |
| 3 | B++ | 2.77 | 2017 | 30-Oct-2017 | 29-Oct-2022 |

6. Date of Establishment of IQAC

15-Jul-2004

7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for | or promoting quality culture |
|---|------------------------------|
|---|------------------------------|

| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries | |
|---|------------------|---------------------------------------|--|
| Conducted Workshop on AIDS awareness | 31-Dec-2019 1 | 48 | |
| Organised workshop on Disha Sanshodhanachya | 20-Nov-2019 1 | 93 | |
| Organised workshop on Udyojakata and Shasakiya Yojana | 08-Feb-2020 1 | 46 | |
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Departmen t/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---------------------------------|--------|----------------|-----------------------------|--------|
| Nil | Nil | Nil | 2020 00 | 0 |
| <u>View File</u> | | | | |

| 9. Whether composition of IQAC as per latest NAAC guidelines: | Yes |
|--|------------------|
| Upload latest notification of formation of IQAC | <u>View File</u> |
| 10. Number of IQAC meetings held during the year : | 4 |
| The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website | Yes |
| Upload the minutes of meeting and action taken report | <u>View File</u> |
| 11. Whether IQAC received funding from any of the funding agency to support its activities during the year? | No |

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Implementation of academic calendar of the 201920

Conducted the one day workshop on new changes in NAAC

Conducted lecture on Research Methodology

Conducted Parent teacher meet

<u>View File</u>

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achivements/Outcomes |
|--|---|
| Student Support | Providing training for student to prepare for competitive examinations in Banking and Industrial sector |
| Strengthening the research climate | Teachers are encouraged to submit their research papers for plagiarism check. |
| Quality improvement in Teaching Learning Process | Quality of teaching is regularly monitored at two levels |
| Planning of academic calendar for the academic year 201920 | College staff always takes efforts to implement planned activities successfully. Quality of activities was monitor by the IQAC members. |
| Vie | v File |

14. Whether AQAR was placed before statutory body ?

Yes

| Name of Statutory Body | Meeting Date |
|---|--|
| College Development Committee | 28-Aug-2021 |
| 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ? | No |
| 16. Whether institutional data submitted to AISHE: | Yes |
| Year of Submission | 2020 |
| Date of Submission | 30-Jan-2020 |
| 17. Does the Institution have Management Information System ? | Yes |
| If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words) | Management Information System: The college has a well set and functional Management Information System for information collection, |

generation, communication with all stakeholders for policy design and

taking decisions. Hardware: There are total 63 computers and 6 laptops in the college. There are 04 servers for internet connectivity and WiFi network facility. For internet LAN connectivity with 4.0 mbps WiFi is available for office Campus. All departments and laboratories, administrative office, library and support services, digital classrooms are well equipped with internet connectivity. Software: Tally 9.0 software's are installed in Administrative Office. For submission of scholarship forms, the college uses Maha DBT portal of State Government. PFMS portal is used for finance and management and also for the funds received through UGC Schemes. Library uses MKCL's LIBRERIA, Integrated Library Management System (ILMS) software. This software provides Web OPAC (Online Public Access Catalogue) interface to publish the library catalogue. This software is mainly used for Issue, Return and Renew of the books by the users. NList (Inflibnet) is used in the library for online access to books and journals. Database: The college uses University Portal for uploading and updating students admission data. Students data is uploaded on this portal for completion of eligibility process. All examinations related data is also submitted through this university portal and communicated to the students from time to time. University examination forms, Hall Tickets are generated through this portal. The affiliating university declares results online through this portal and the students can download their result. University Exam SRPD portal is made available by the affiliating university for downloading online question papers during the examinations. Online submission of internal evaluation marks is also done through university portal. Information required for AISHE, NIRF, NAAC, Management, State Government, joint Directorate of Higher Education and affiliating university is generated through database. Procedure: At the end of every semester of the academic year, all the Heads of Departments, Chairpersons of Committees, Coordinators of Support Services are asked to submit the reports of

activities conducted along with photographs to the IQAC. The collected information is authenticated and there upon uploaded on the college website for all the stakeholders. Partial documentation is used to create database. A common server mechanism is used for this purpose. Complied data with regard to departmental activities, committee reports are stored with IQAC. People: The responsible persons like Principal, Head Clerk, IQAC Coordinator, Head of Departments, Coordinators of Support Services, etc. are allowed to upload the data and make changes on the college website with prier permission of the Principal. Information Communication: Manual notices are placed on the notice boards for staff and students, Whats up and emails are used by the faculty to submit and share the required information with all stakeholders.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institute has impart higher education to the youth from remote and inaccessible area. The Institute provides value based quality education for all. The institute also generates human resource for nation building. Shivaji University, Kolhapur has prescribed the syllabus of B.A., B. Com programme. BOS has designed the syllabus through teachers successions. The teachers participate in the workshop of revised syllabus. Institute runs degree courses for B.A. /B. Com. and Short Term courses also. Subject combination has opted by the institute for Arts faculty. From this year University has started Choice base credit system (CBCS) for first year of B. A. and B. Com. For B.A. I English (compulsory), Marathi/ Scientific Method, (compulsory), student can choose one subject from this group. This group is compulsory. There are 9 optional subjects like: Marathi, Hindi, English, Psychology, Political science, Sociology, Economics, History and Geography. A student can choose any four subjects from these subjects. One optional language is mandatory for B.A.I For B.A. II English (Compulsory) Environmental Study(compulsory, the group of optional subjects are Logic/HSRM (Interdisciplinary Subjects), English, Marathi, Hindi, Sociology, Economics, History, Psychology, Political science and Geography. The college has five departments and we provide special subjects such as Marathi, Hindi, English, Sociology & History and English (compulsory). Subjects opted for commerce stream are English for Business Communication,. Business Economics, Principles of Business Management, Financial Accounting, Principles of Marketing & Insurance. For B.com Part II , English for Business Communication, Business Statistics, Corporate Accounting, Fundamentals of Entrepreneurship, Business Economics, Money and Financial System and Environmental Studies (all compulsory) For B. Com. III Modern Management Practice, Business Environment, BRF & Co-operative Development. The student can

select any one of special subjects Advance Accountancy Paper I & II and Industrial Management Paper I & II. The College prepares semester wise teaching plan for every subject by every teacher. The academic calendar is prepared by each department and committee. Similarly the college has introduced add-on courses related to the subjects. Every department prepares time table and distributes among the faculty as well as they prepare teaching notes. There is regular checking of academic diaries of each teacher. The departments take curricular, co-curricular, extra- curricular and extension activities through regular meetings under the guidance of Principal and IQAC. For the students each department arranges guest lectures competitions, display of wall papers, study tours, group discussions, lead college activities and interactions with eminent researches and entrepreneurs. Some learning resources are purchase to strengthen the college and departmental library. For the assessment of the students college plans home assignments, class tests preliminary exams, group projects and seminars. After completion of syllabus departments submit semester wise syllabus report to the Principal. Then college collects students feedback regarding teaching and infrastructural facilities and share the feedback with faculty. Students write articles, stories, poems, one-act play, essay & book review for college magazine, 'Sahyagiri'. Every year students of each departments participates in 'Avishkar' competition and presents a poster on different subjects related to research.

1.1.2 - Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entreprene urship | Skill Development |
|--------------------------------------|-----------------|--------------------------|----------|---|----------------------|
| Co- Operative Management | Nil | 26/12/2019 | 90 | entreprene urship | Sikll Development |
| Writing Skills For Print Media | Nil | 21/10/2019 | 90 | employabil ity | Skill Development |

1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction | |
|------------------|--------------------------|-----------------------|--|
| BCom | General | 15/06/2019 | |
| BA General | | 15/06/2019 | |
| <u>View File</u> | | | |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--------------------------|---|
| BA | Marathi | 17/06/2019 |
| BA | Hindi | 17/06/2019 |
| BA | English | 17/06/2019 |
| BA | History | 17/06/2019 |
| BA | Sociology | 17/06/2019 |
| BCom | Accountancy | 17/06/2019 |
| BCom | Industrial Management | 17/06/2019 |

1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

| | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | 129 | Nil |

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled | |
|---|----------------------|-----------------------------|--|
| Human Rights | 17/08/2020 | 40 | |
| Democracy, Election and Good Governance | 15/07/2019 | 197 | |
| Personality Development | 18/11/2019 | 197 | |
| <u>View File</u> | | | |

1.3.2 - Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships | | |
|-------------------------|--|--|--|--|
| BCom | Jalyukt Shivar Yojanecha Abhyas | 6 | | |
| BCom | Bhuinj Pachwad Parisaratil Dhwani Pradushanaacha Abhyas | 5 | | |
| BCom | Plasticmule Paryavaranaavar honaara Parinam (Sep.Ref. to Bhuinj and Pachwad | 5 | | |
| BCom | Reshim Udyog | 5 | | |
| BCom | Krishna nadiche Jal Pradushan | 5 | | |
| BCom | Biogas Prakalpacha Abhyas | 4 | | |
| BCom | Paryatanaacha paryavarnaavar honara Parinam, Pachgani | 4 | | |
| BCom | Us Sheti Abhyaas | 5 | | |
| BCom | Jal sinchanaachya Adhunik Padhdti; Shetatale | 6 | | |
| BCom | Pashupalan Vyavasaay | 5 | | |
| <u>View File</u> | | | | |

1.4 - Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| Students | Yes |
|-----------|-----|
| Teachers | Yes |
| Employers | No |
| Alumni | Yes |
| Parents | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The college has established Feedback and SWOC analysis committee. The committee member collects the students' feedback about teaching learning process and infrastructural facilities in the college. Then the committee analyzes the student's feedback and the prepared the report and it is submitted to the Principal through the IQAC. The student's feedback of a particular teacher or department is considered in their departmental meeting. The students' feedback about infrastructural facilities is used while developing new infrastructure or providing other services. The students' feedback was collected and analyzed during the academic year 2018-19. The participant students' randomly selected (N 370 students). Students' feedback about teacher: Most of the students' had appreciated the efforts made by the teachers. The teachers' teaching methodology and positive approach towards students' is highly satisfactory 91.90 students' reported as a satisfactory one but 8.10 students' were less satisfied with teachers teaching methodology. Majority of students' reported that teachers were punctual, responsible, sincere and expert in their subject. The teachers' delivers lectures with prior and proper preparation and they motivate students' to ask doubts and queries about the topic. Some students' have given suggestions for teaching faculty which includes to pay more attention towards the understanding of the topic taught to students' in the class. The teacher should help students' out of the class and provide information about recent trends in their subjects. Students' feedback about Infrastructural Facilities: Students' feedback about infrastructural facilities is based on randomly selected 50 students. Majority of students (87.1) reported satisfactory remarks about infrastructural facilities made available to them in the college. Some of the suggestions received from them were listed below: a) Office: Students should get information and guidance related to online and office services. b) Library: Students' have demanded more books of competitive examination . c) Gymnasium : They have also demanded more facilities and proper guidance regarding Gym. and Sports. d) Basic Infrastructural Facilities: Students are Satisfied with the basic infrastructural facilities.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 - Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled | |
|--------------------------|-----------------------------|---------------------------|-----------------------------------|-------------------|--|
| BA | General | 120 | 102 | 102 | |
| BCom | General | 120 | 113 | 113 | |
| <u>View File</u> | | | | | |

2.2 - Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | institution | Number of teachers teaching both UG and PG courses |
|------|--|--|--|-------------|---|
| 2019 | 525 | Nill | 13 | Nill | 8 |

2.3 - Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), Elearning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e- Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Numberof smart classrooms | E-resources and techniques used |
|-------------------------------|---|-----------------------------------|--|---------------------------|---------------------------------|
| 28 | 28 | 49 | 6 | Nill | 8 |

<u>View File of ICT Tools and resources</u>

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institute has employed 'Parent Teachers- Students Scheme'. Under this scheme 19 students are allotted to each teacher. Every parent teacher/Mentor has adopted students/Mentee. Students Parents teachers Committee has prepared the student's information forms in which include the academic and personal information, student's difficulties and inconvenience, expectations from institution and teachers. Parent teachers allotted these forms to adopted students and getting information from them. The mentor has organized two meetings in each semester and tried to know the genuine difficulties about teaching and learning process of the mentee and he also keeps an eye on the academic performance and attendance of the mentee. If any student's performance is poor the teacher counsels the adopted students and tried to resolve the students' academic, personal, economical and also stress related issues if any. Mentor tries to help to eligible mentee to get scholarship which will help to minimize the financial problems of the mentee. The Mentor provides proper guidance and academic aids regarding Competitive Examination, Sports facilities and information about employment opportunities according to requirements of the mentee. 'Parent Teachers- Students Committee organizes class-wise Parents meeting. In this meeting mentor makes discussion about the mentee's academic performance, attendance and overall behavior with Parents of concern student. The Institution has established Internal Complaint Cell and Redressal Cell and Students Development Committee. If mentee makes complaint regarding, Mentor takes care to get proper justice to mentee. The mentor organizes lectures of eminent persons and subject experts to impart the extra knowledge about academic and recent social issues which helps to create the awareness of social responsibility, patriotism and ethics among the students. Mentor: Mentee Ratio Number of students enrolled in the institution: 525 Number of fulltime teachers: 13 F. T. 15 C.H.B. Mentor: Mentee Ratio: 1: 19

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|--|-----------------------------|-----------------------|
| 525 | 28 | 1:19 |

2.4 - Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 24 | 28 | 7 | 15 | 3 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | | Name of the award, fellowship, received from Government or recognized bodies | | |
|------------------|---|------|---|--|--|
| 2019 | Nil | Nill | Nil | | |
| <u>View File</u> | | | | | |

2.5 - Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year- end examination | Date of declaration of results of semesterend/ year- end examination |
|----------------|----------------|------------------|---|--|
| BCom | 169 | II/2020 | Nill | 20/08/2020 |
| BCom | 169 | V/2019 | 19/12/2020 | 31/12/2020 |
| BCom | 169 | III/2019 | 03/12/2019 | 31/12/2020 |
| BCom | 169 | I/2019 | 19/11/2020 | 23/12/2019 |
| BA | 310 | Vi/2020 | 29/10/2020 | 31/12/2020 |
| BA | 310 | IV/2010 | 09/10/2020 | 24/11/2020 |
| BA | 310 | II/2020 | 29/10/2020 | 21/08/2020 |
| BA | 310 | V/2019 | 31/10/2019 | 23/01/2020 |
| BA | 310 | III/2019 | 02/12/2019 | 17/01/2020 |
| BA | 310 | 1/2019 | 15/11/2019 | 20/12/2019 |
| | | <u>View File</u> | | |

2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institute has reformed `Examination Committee'. The committee has applied continuous internal evaluation (CIE) system. The committee has prepared Academic Calendar of CIE. Under this system institute conducted various tests and examinations as follows: A) Frequency of the CIE: • 2 Home Assignments per term • 2 Unit Tests per term • Preliminary Examination per Semester • Seminar Presentations • Project Work • Oral B) Variety of options provided under CIE: The institute has provided variety of options under CIE: • Home Assignments • Unit Tests • Preliminary Examination • Seminar Presentations • Project Work • Oral The college Examination Committee has conducted Continuous Internal Evaluation System. Examination Committee follows all the rules and regulation of 'Shivaji University, Kolhapur'. The schedule of all examinations are planned by the committee according to academic calendar. Examination question papers are set by the faculty on the basis of university question paper pattern and submitted to the Examination Committee confidentially. Examiner of this examination examines the papers very rigorously and students mark sheets submitted to Examination Committee within given time limit. All Faculty members communicate with the students and discusses about their lacunas and doubts. If any student has doubt about his/her final marks or doubt regarding any mistake of CIE, the student can submit complaints to Examination committee. The coordinator of this committee verifies his/her complaint with actual documents and forwarded correction to the University if any. The Coordinator follows up of the matter and takes precaution to solve the problem in time. The internal check of Higher Authority of the institute is there frequently on Examination Department.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Every Department and committees have prepared Academic Calendars and submitted to IQAC. IQAC has prepared annual academic calendar of the Institution on the basis of departmental and committee's Calendar. The Examination Department has prepared academic calendar to conduct CIE and has displayed calendar on website of the institute and also on the Notice board of the college. The college examination committee follows calendar for CIE. Every department and committees follows the academic calendar and submit the report to IQAC at specific interval. Higher authority, IQAC coordinator and HODs keep internal check on

the activities of the Committees that whether the activities are going according to Academic calendar or not. Examination Department prepared academic calendar to conduct the CIE, calendar displayed on website of the institute and Notice board of the college, The college examination committee follows calendar of CIE. The Schedule of paper setting, Evaluation of answer books and submission of mark lists have prepared separately. This committee keeps control on Examination and evaluation. The Higher authority of institution keeps watch on the process whether it is according to schedule or not. CIE committee takes care of submission of marks correctly and in time to the University as per demand.

2.6 - Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.ycmpachwad.ac.in/images/uploads/outcomes.pdf

2.6.2 - Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage | |
|-------------------|-------------------|-----------------------------|---|--|-----------------|--|
| 310 | BA | English | 11 | 11 | 100 | |
| 310 | BA | Marathi | 17 | 15 | 88.33 | |
| 310 | BA | Hindi | 8 | 7 | 87.5 | |
| 310 | BA | Sociology | 11 | 10 | 90.9 | |
| 310 | BA | History | 16 | 15 | 93.75 | |
| 169 | BCom | Advance Accountancy | 78 | 78 | 100 | |
| 169 | BCom | Industrial Management | 22 | 21 | 95.45 | |
| View File | | | | | | |

2.7 - Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.ycmpachwad.ac.in/images/uploads/Student Satisfaction Survey 2019
-20.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|-----------------------|----------|----------------------------|------------------------|---------------------------------|
| Nill | 0 | 0 | 0 | 0 |
| <u>View File</u> | | | | |

3.2 - Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar Name of the Dept. | | | | Da | nte | | | |
|--|---------------|-----------|---------------------|--|----------|---------------|---------|----------------------|
| 0 | | | C |) | | | | |
| 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year | | | | | | | | |
| Title of the innovation | on Name | of Award | dee Awarding | g Agency | Dat | e of award | | Category |
| 0 | | 0 | | 0 | | Nill | | 0 |
| | • | | <u>View</u> | <i>I</i> File | | | • | |
| 3.2.3 – No. of Incuba | ation centre | created, | start-ups incubat | ed on camp | us durir | ng the year | | |
| Incubation Center | Name | | Sponsered By | Name of Start-u | | Nature of Sup | Start- | Date of Commencement |
| 0 | 0 | | 0 | 0 | | 0 | | Nill |
| | | | <u>View</u> | <i>r</i> File | | | | |
| .3 – Research Pub | olications a | and Awa | ards | | | | | |
| 3.3.1 – Incentive to t | he teachers | who rec | ceive recognition/a | awards | | | | |
| Stat | te | | Natio | onal | | | Interna | ational |
| 0.0 |) | | 00 | | | | 0 | 0 |
| 3.3.2 – Ph. Ds award | ded during th | he year (| (applicable for PG | College, R | esearch | Center) | | |
| Nan | ne of the De | epartmen | nt | | Nun | nber of PhD's | s Awar | ded |
| | Nil Nill | | | | | | | |
| 3.3.3 – Research Publications in the Journals notified on UGC website during the year | | | | | | | | |
| Туре | | Dep | partment | Number of Publication Average Impact Facany) | | | | |
| Internatio | onal | | Hindi | | 3 | | | 3.87 |
| Internatio | na l | Politi | ical Science | 1 | | 5 1 | | |

| Туре | Department | Number of Publication | Average Impact Factor (if any) | |
|------------------|-------------------|-----------------------|--------------------------------|--|
| International | Hindi | 3 | 3.87 | |
| International | Political Science | 1 | 5.1 | |
| National | English | 1 | Nill | |
| <u>View File</u> | | | | |

3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication | | |
|------------------|-----------------------|--|--|
| Nil | Nill | | |
| <u>View File</u> | | | |

3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|-----------------------|-------------------|------------------|---------------------|----------------|--|--|
| Nil | Nil | Nil | Nill | 0 | Nil | Nill |
| | <u>View File</u> | | | | | |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the | Name of | Title of journal | Year of | h-index | Number of | Institutional |
|--------------|---------|------------------|-------------|---------|-----------|----------------|
| Paper | Author | | publication | | citations | affiliation as |

| | | | | | | mentioned in the publication |
|-----|------------------|-----|------|------|------|------------------------------|
| Nil | NIl | Nil | Nill | Nill | Nill | 00 |
| | <u>View File</u> | | | | | |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local | |
|---------------------------------|---------------|----------|-------|-------|--|
| Attended/Semi nars/Workshops | 1 | 1 | Nill | 1 | |
| Presented papers | 1 | 1 | Nill | Nill | |
| <u>View File</u> | | | | | |

3.4 - Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities | | |
|--------------------------|---|--|--|--|--|
| Rasta Surksha Abhiyan | Bhuinj Police Station | 2 | 35 | | |
| AIDs Awareness Rally | Gramin Rugnalaya Somardi | 2 | 54 | | |
| Health problems of Women | R.S.S. | 5 | 17 | | |
| Vaters Wareness Rally | Grampanchayat Pachwad | 4 | 100 | | |
| Arogya Shibir | Lions Club of Satara | 4 | 405 | | |
| Shramsanskar Shibir | Shivaji University Kolhapur | 2 | 46 | | |
| Plantation | Grampanchayat Pachwad | 7 | 100 | | |
| <u>View File</u> | | | | | |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited | | |
|----------------------|-------------------|-----------------|---------------------------------|--|--|
| Nil | Nil | Nil | Nill | | |
| <u>View File</u> | | | | | |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agen cy/collaborating agency | Name of the activity | Number of teachers participated in such activites | Number of students participated in such activites |
|--------------------|--|---|---|---|
| Gender Issuse | WDC | Workshop on Laws Related to Women | 3 | 47 |

| Swachchha Bharat | Shivaji University Kolhapur | Cleanliness | 2 | 46 |
|-------------------------|-----------------------------------|------------------------|---|----|
| AIDS Awareness Rally | Gramin Rugnalaya Somardi | AID Awareness Rally | 2 | 54 |
| <u>View File</u> | | | | |

3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration | | | |
|--------------------|-------------|-----------------------------|----------|--|--|--|
| Nil | 00 | Nil | 00 | | | |
| <u>View File</u> | | | | | | |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant | | | |
|-------------------|-------------------------|---|---------------|-------------|-------------|--|--|--|
| Study Tour | Factory Working | Kisan veer Co-operative Sugar Factory Bhuinj | 23/01/2020 | 23/01/2020 | 46 | | | |
| | <u>View File</u> | | | | | | | |

3.5.3 - MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs | | | |
|------------------|--------------------|--------------------|---|--|--|--|
| 00 | Nill | Nil | Nill | | | |
| <u>View File</u> | | | | | | |

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development | | | |
|--|--|--|--|--|
| 0.5 | 0.5 | | | |

4.1.2 - Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|--------------|-------------------------|
| Campus Area | Existing |
| Class rooms | Existing |
| Laboratories | Existing |

| Seminar Halls | Existing | | | | |
|--|----------|--|--|--|--|
| Classrooms with LCD facilities | Existing | | | | |
| Video Centre | Existing | | | | |
| Value of the equipment purchased during the year (rs. in lakhs) | Existing | | | | |
| Others | Existing | | | | |
| Number of important equipments purchased (Greater than 1-0 lakh) during the current year | Existing | | | | |
| Classrooms with Wi-Fi OR LAN | Existing | | | | |
| View File | | | | | |

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or patially) | Version | Year of automation | |
|---------------------------|--|---------|--------------------|--|
| Libraria | Fully | 2.0 | 2010 | |

4.2.2 - Library Services

| Library Service Type | Existing | | Newly | Added | Total | | |
|-------------------------|------------------|---------|-------|-------|-------|---------|--|
| Text Books | 8286 | 450263 | 336 | 27285 | 8622 | 477548 | |
| Reference Books | 6648 | 1650102 | 10 | 2181 | 6658 | 1652283 | |
| Journals | 26 | Nill | Nill | Nill | 26 | Nill | |
| CD & Video | 58 | 3424 | Nill | Nill | 58 | 3424 | |
| | <u>View File</u> | | | | | | |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e- content | | | |
|---------------------|--------------------|---------------------------------------|---------------------------------|--|--|--|
| 0 0 | | 0 | Nill | | | |
| <u>View File</u> | | | | | | |

4.3 - IT Infrastructure

4.3.1 - Technology Upgradation (overall)

| Туре | Total Co mputers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departme nts | Available Bandwidt h (MBPS/ GBPS) | Others |
|--------------|---------------------|-----------------|----------|------------------|---------------------|--------|-----------------|--|--------|
| Existin g | 63 | 24 | 31 | 24 | 0 | 7 | 0 | 4 | 59 |
| Added | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Total | 63 | 24 | 31 | 24 | 0 | 7 | 0 | 4 | 59 | |
|-------|----|----|----|----|---|---|---|---|----|--|
|-------|----|----|----|----|---|---|---|---|----|--|

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS

4.3.3 - Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility | | |
|--|--|--|--|
| 0 | <u>0</u> | | |

4.4 - Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurredon maintenance of physical facilites | |
|--|--|--|--|--|
| 3.4 | 320400 | 1.2 | 11000 | |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Class Rooms: Policy for Maintenance: • Regular cleaning and maintenance is carried out by peons and external agencies (it required) so as to provide effective learning environment and eco-friendly campus to the students. • Class rooms are cleaned daily by the non-teaching staff of the college. • Regular monitoring of electrical and fixtures is done and repaired immediately. • Policy for Utilization: • Central time table is designed in such a way that there is maximum utilization of classroom infrastructure. • Moreover short-term courses are run after the academic schedule. • The college has spacious well ventilated 13 classrooms with security through CCTV is made available to students throughout the day. • Whenever requested by other sister institutions, for academic and Exam purpose, the infrastructure is provided with prior permission of Management. Language Lab: Policies for maintenance of computers are carried out by system administrators. • Students use computer and language lab and commerce lab for browsing educational data, videos etc. • The practical classes of short term courses (e.g. Communication Skills in English, BOSCH Bridge course, Tally etc.) is also conducted in computer lab. • Primary school students are attending trained in learning basic computer skills. Policy for Maintenance of Library. Maintenance and support are carried out by system administrators. • Regular upgradation is carried out for computers and software. • Annual contract is signed with external agency for the proper and timely maintenance. Library • The Library uses MKCL's LIBRERIA software for library automation • Book lending, Book bank facility, Reprographic service, Reference Service, Interlibrary loan facility is available in library. • With the help of Shri. Siddhivinayak Ganpati Mandir Trust, Mumbai Book Bank facility is given to students.. • The library have separate website and the web link is provided at college website. • With the help of website students and users of library have access to web OPAC Utilization: • Library facility is also available for outsiders on request. • With the help of students library books are made available to school children at nearby villages through Mobile Library Activity. Policy for Maintenance • Monthly cleaning of books and racks with vacuum cleaner is done. Old books are preserved properly. • Fire extinguishers are installed in the library. Sport Facility: ? Policy for Maintenance • Regular maintenance is carried out for gymnasium, sports equipment and sport material from experts in the field. • Synthetic surfaces on ground are cleaned periodically. ? Policy for Utilization • Sport material is issued to students

as per the schedule for intercollegiate competitions sport material are issued to the students during the period of the competition and daily practice.

https://www.ycmpachwad.ac.in/images/uploads/policy.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees | | |
|--------------------------------------|--------------------------|--------------------|------------------|--|--|
| Financial Support from institution | Student Welfare Fund | 2 | 600 | | |
| Financial Support from Other Sources | | | | | |
| a) National | 00 | Nill | 0 | | |
| b)International | 00 | Nill | 0 | | |
| <u>View File</u> | | | | | |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved |
|---|-----------------------|-----------------------------|-------------------|
| Bridge Courses | 15/07/2019 | 197 | Nil |
| Yoga and Meditation | 01/01/2020 | 45 | Nil |
| Communication Skill in English | 15/10/2019 | 81 | Nil |
| Personality Development | 15/10/2019 | 81 | Nil |
| Personal Counseling and Monitoring | 01/08/2019 | 525 | Nil |
| Language Lab | 01/09/2019 | 268 | Nil |
| Commerce Lab | 25/07/2019 | 81 | Nil |
| Remedial Coaching B.Com I Accountancy | 25/07/2019 | 33 | Nil |
| B.Com. II | 16/07/2019 | 30 | Nil |
| B.Com. III | 05/07/2019 | 16 | Nil |
| | <u>View</u> | <u>File</u> | |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passedin the comp. exam | Number of studentsp placed |
|------|----------------------|--|---|--|----------------------------|
| 2019 | Career Counseling | Nill | 411 | Nill | Nill |

| 2019 | Personality Development | 90 | Nill | Nill | Nill | | |
|------------------|----------------------------|----|------|------|------|--|--|
| <u>View File</u> | | | | | | | |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| Nill | Nill | Nill |

5.2 - Student Progression

5.2.1 – Details of campus placement during the year

| | On campus | | | Off campus | |
|------------------------------|--|------|------------------------------------|---------------------------------------|---------------------------|
| Nameof organizations visited | organizations students stduents placed | | Nameof organizations visited | Number of students participated | Number of stduents placed |
| Nil | Nill | Nill | Yes Bank Pune | 24 | 7 |
| <u>View File</u> | | | | | |

5.2.2 – Student progression to higher education in percentage during the year

| | otation progression to higher education in percentage during the year | | | | | | |
|------|---|-----------------------------|---------------------------|---|-------------------------------|--|--|
| Year | Number of students enrolling into higher education | Programme graduated from | Depratment graduated from | Name of institution joined | Name of programme admitted to | | |
| 2020 | 6 | B.Com | Accountancy | Shivaji University, Kolhapur | M.Com | | |
| 2020 | 2 | B.Com | Accountancy | S.M. Joshi College, Hadapsar, Pune | M.Com | | |
| 2020 | 2 | B.A. | English | Chh. Shivaji College, Satara | M.A. | | |
| 2020 | 1 | B.A. | English | Azad College of Education, Satara | B.Ed. | | |
| 2020 | 1 | B.A. | Marathi | Chh. Shivaji College, Satara | M.A. | | |
| 2020 | 1 | B.A. | Sociology | Chh. Shivaji College, Satara | М.А. | | |
| 2020 | 1 | B.A. | History | Chh. Shivaji College, | м.А. | | |

| | | | | Satara | |
|------------------|---|-------|-------------|--------------------------------------|-------|
| 2020 | 2 | B.Com | Accountancy | Kisan Veer Mahavidyalay a, Wai | M.Com |
| 2020 | 9 | B.Com | Accountancy | S.P.M.M. Satara | M.com |
| <u>View File</u> | | | | | |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying | | |
|------------------|---|--|--|
| Civil Services | 5 | | |
| Any Other | 3 | | |
| <u>View File</u> | | | |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|---|------------------|------------------------|
| Birth and Death Anniversaries of Eminent Personalities and National Leaders | Institutional | 123 |
| Teachers' Day | Institutional | 50 |
| Traditional Day | Institutional | 24 |
| Dr.Karmaveer Bhaurao Patil Birth Anniversary Celebration | Institutional | 154 |
| Cookery Competition | Institutional | 12 |
| Fancy Dress Competition | Institutional | 28 |
| Floral Decoration Competition | Institutional | 35 |
| Poster Competition | Institutional | 20 |
| Quiz | Institutional | 50 |
| Youth Festival | University | 4 |
| | <u>View File</u> | |

5.3 - Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|------|--|---------------------------|-----------------------------|-------------------------------------|----------------------|--|
| 2019 | Particip ation in All India Inter-Univ ersity Women Cricket Team | National | Nill | Nill | 1 | Miss. Divya Prabhakar Kumbhar |

View File

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council: College has a Students Council as per the Maharashtra University Act 2016. • Selection: The council has 11 members out of which 06 are selected on the merit basis. The remaining four members represent NSS, Cultural activity and Sports and 2 girls are nominated by the Principal. Out of these five, two students should be from the reserved category. The student members of the Students Council elect 1 General Secretary, who the represents the college in the university student council. The college selects the Class Representatives on the Merit Basis and are appointed on various committees to work as Student Representatives. Activities of the Student Council: During the academic year, the Student Council meets at least three to four times. In these meetings, the members are informed about the academic as well as extracurricular activities to be carried out, and are carried out with their support. This enables to maintain discipline and smooth functioning of the college. With the help of student council, the co-curricular, extracurricular and cultural activities are organised by the college. The following activities are carried out through the active participation of the student council They are Teachers Day, Traditional Dyay, Independence day, Republic Day, Trade Fare, and Annual Prize Distribution ceremony. Members of Student Council also work on various committees e.g. IQAC, UGC, CDC, ICC, WDC, Anti Ragging, Cultural, NSS and .entrepreneurship

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 - No. of enrolled Alumni:

648

5.4.3 – Alumni contribution during the year (in Rupees) :

19250

5.4.4 - Meetings/activities organized by Alumni Association:

Activities done by Alumni Association: The Alumni Association is not registered but some ex-students delivered guest lectures in the program Jagar Nari Shakticha. Some students have played role of the coach to various sports events. Inus Momin worked as a coach of Men's Cricket team. Miss. Pratiksha Prakash Gaikwad and Miss. Shaila Sawant worked as the coach of Women's Cricket team's. Akshay Shelar and Mithun Babar worked as the coach of Athletics to various events. Abhimanyu Nimbalkar, Ravindra Jadhav, Akash Jadhav and Akshay Kambale worked as the coach of the Kabaddi players in college. The Meeting of Alumni Association held annually. Atul Chavan was worked as a faculty for the short term course 'Mobile Repairing'. Mr. Iqbal Faras helped college in electricity problems and repairing.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The entire governance system is decentralized, and departments are given

operational autonomy. HOD's have been assigned with complete authority for conduct of curricular co- curricular activities. Each department under the guidance of their respective heads make the annual plans of all academic allied activities are checked out. Workload distribution weekly time tables are made by HOD's various committees are formed for conducting co- curricular extra curricular activities. Various committees are- ? Admission Committee to decide admission policies. ? Placement Cell. ? Research Committee to provide quality improvement in research. ? NSS Committee. ? Staff welfare Committee. ? Competitive Exam Committee. ? Student Development Committee ? Banking Exam Guidance Cell ? Internal Quality Assurance Cell ? Internal Examination Committee The institution believes in team work endorses participative management approach for decision making implementation of the policies plans. CDC is the open decision-making body at college level it has representation of teaching faculty non- teaching staff. All the decisions related to new courses, infrastructure development, budgeting for various departments activities are taken by the CDC. The Principal meets regularly with teaching faculty nonteaching staff to discuss on various academic administrative issues. Authority also interacts with students both formally and informally. understand their needs opinions regarding students related issues. Suggestions are also into consideration actions are taken accordingly. As a case study showing, practicing, decentralization and participative management we have consider admission process. As per university directives the schedule of admission (F.Y. B.A. /B. Com./) is displayed on the notice board as well as website. ? Admission prospectus is made available at the office counter. ? Class wise admission Committees have formed to carry out admission process. ? Admission committee members hold face to face interaction with students and help to select appropriate subject combination, Online registration on university website etc. ? Admission timetable of all F.Y. classes is declared by university. ? S.Y./ T.Y. classes admission timetable is prepared by college. ? Admission committee checks and accepts the admission forms as per the timetable. ? After the last date of submission of the forms, merit list of concern class is prepared following strictly government university rules regulations regarding various reservations. ? Merit list has displayed on the college's notice board according to class reservation, categories for F.Y. classes as per the university timetable. ? After each merit list, two to threedays' time is given to take the admission for respective students. ? Short Term Course Committee - The College has adopted the decentralization participative management almost in all the decision making processes the faculty members, students representative, alumni etc. take initiatives for example short term courses committee. ? Principal appoints coordinator and committee members under the guidance of this committee. Short term courses runs successfully in academic year for the management of the each short term course coordinator is appointed. Each coordinator appoints trainers for teaching. To maintain quality in syllabus of the short term courses, the BOS is also formed.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 - Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details | | |
|------------------------|--|--|--|
| Curriculum Development | 1. Participation in Revised Syllabus Workshops. • Feedback committee collects feedback about curriculum from students and alumni and makes some suggestions to the BOS Members in the Revised Syllabus workshops. 2. | | |

| | Formation of Curricula by Faculty. • The curricula of short term courses/courses were framed by the faculty. |
|----------------------------|---|
| Teaching and Learning | ? Teaching and Learning: Teaching and Learning Quality improvement strategies are adopted for evaluation by the institution 1. Annual Teaching Plans • Annual Teaching Plans were prepared and implemented effectively by each faculty. 2. Academic calendar • Institutional Academic Calendar was prepared for the smooth functioning of teaching, learning and evaluation process. • All the Departments prepared Academic calendar for systematic and effective functioning of the Departmental work. 3. ICT based teaching • Faculty members used ICT in teaching for better understanding of the subject content and it leads to students' acquaintance with technology. 4. Tutor-ward committee • This committee acts as cordial bond between faculties and students. Faculties are helps students to solve personal, social, academic difficulties. 5. Attendance record • Regular attendance record of students is maintained by all the departments. 6. General and individual time tables • Faculties from all the departments sincerely followed General and individual time tables. 7. Academic Diaries • Academic Diaries were maintained by the faculties, it is checked frequently by the Heads of the Departments and the Principal. |
| Examination and Evaluation | Quality improvement strategies adopted for evaluation by the institution: 1. Examination Committee • Separate Examination Committee is formed for the conduct of B.A. Part- I, Examination and Central Assessment Programme. 2. Grievance Redressal Committee • Grievance Redressal Committee redresses all kinds of grievances with respect to University Examination. 3. Internal Evaluation (University/College) • Internal Evaluation for University Examination was carried out as per the guidelines of the University in curriculum. |
| Research and Development | Quality improvement strategies adopted for research by the institution:- ? Participation in 'Avishkar' competition of Shivaji University, Kolhapur as well as our |

parent institution • M.Phil. and Ph. D. Major/ Minor research projects Major/ Minor research projects were undertaken by faculty Sr. No. Sanctioned Ongoing Completed Major -- ---- Minor --- --- 00 • Participation in seminars, workshops, conferences etc. Sr. No. International National State University/ Local Total Seminars 1 2 -- 3 Conferences 1 - - - 1 Workshops - -- 15 15 Total 2 2 - 15 19 1. Library, ICT and Physical Library, ICT and Physical Infrastructure / Instrumentation: Infrastructure / Instrumentation Library: Enhancement of resource Resourceful library with Reference Books, CDs, DVDs, Magazines, Journals, Newspapers, Abstracts, , Encyclopaedias, Vishwakosh, Projects, N- list 2. ICT: Enhancement of the use of ICT • ICT resources were increased for students and faculty in Computer Laboratories. • Enhancement of CDs, VCDs, Use of software in English Language Laboratory, Screening of films, plays, outreach programmes, use of internet. 3. Infrastructure: Maintenance/Repair/ Beautification • Infrastructure includes: Classrooms, Computer Laboratories, Canteen, Central Library, Competitive Examination Guidance Centre, Ladies' Room, Ladies' Hostels, Gents' Hostel, Gymnasium, Playground, Academic Departments, Reading Room for students, Common Staff Room, Conference Hall, Administrative building, Meeting Hall, NSS office, NCC office, Gents' and Ladies' Toilets, Parking . The entire infrastructure was maintained with the help of the support staff. • Beautification of campus was done by tree plantation. Human Resource Management: Quality Human Resource Management improvement Strategies adopted for human resource management: - • Formation of various Statutory and non statutory committees are for the smooth functioning of academic and administrative work • Different types of training programmes are undertaken by the institution. • Sanctioning of different types of leaves to faculty under faculty development programme • Participated in Refresher course, short term course and in orientation course • Participation of students in Support services like NSS, Cultural activities, Sports • Participation of students in

| | Competitive Examination Guidance Centre • Training for students short courses • Observing and celebrating different days/weeks |
|--------------------------------------|--|
| Industry Interaction / Collaboration | • Collaborations/linkages of college ? Library's membership of N-List: Facility was used by faculty and students. ? Departments of College have established MoU's with GO/NGO's and established linkages with GO/NGO's. |
| Admission of Students | ? Admission of Students: ? Admission of students was carried out as per the rules and regulation of Shivaji University, Kolhapur and the college abides by the rules set by the University and Government. ? Admission committees for respective classes look after the admission process. |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governace area | Details |
|-------------------------------|--|
| Planning and Development | ? Planning and Development: The institute has a mechanism through which the circulars of government, university and parent institute are circulated in college. Initially the circulars are received on the registered email ID of college and later on they are forwarded to the concerned faculty to take action over it |
| Administration | Our College has a well furnished office with the internet connectivity. ? The college communicates with the parent institute, governmental offices, social institutes by availing the internet facility |
| Finance and Accounts | The payment of the faculty is done through the salary account, the college utilizes the various funds received from UGC through the e-governance. ? TALLY Software is used in Administrative office for financial records and accounts |
| Student Admission and Support | The college has its own web page on which the information of admission, examinations and other various activities are published. ? The admissions of the students are done through the forms uploaded by university on university website |
| Examination | The examination forms of the students are filled online. ? Students get their Exam Hall Tickets from the website of Shivaji University, Kolhapur ? The university conducts the semester |

examinations twice a year. The examination department of university sends the question papers on the E-mail ID of our college through Secured Remote Paper Delivery (SRPD). Likewise students get their provisional mark sheets from the same website

6.3 - Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| | support provided | which membership fee is provided | |
|-----------------------|--|--|---|
| Prin. Dr.Bhosale S.M. | Principal, UGC, Coordinators, B.VoC Course, Nodal Officers and Accountants Works | Yashwantrao Chavan Mahavidy alaya,Pachwad | 1200 |
| Mr.Gaikwad R.V. | Principal, UGC, Coordinators, B.VoC Course, Nodal Officers and Accountants Works | Yashwantrao Chavan Mahavidy alaya,Pachwad | 1200 |
| Dr.P.M.Shinde | Principal, UGC, Coordinators, B.VoC Course, Nodal Officers and Accountants Works | Yashwantrao Chavan Mahavidy alaya,Pachwad | 1200 |
| Dr.R.K.Deshmukh | Principal, UGC, Coordinators, B.VoC Course, Nodal Officers and Accountants Works | Yashwantrao Chavan Mahavidy alaya,Pachwad | 1200 |
| | Mr.Gaikwad R.V. Dr.P.M.Shinde | Coordinators, B.VoC Course, Nodal Officers and Accountants Works Mr.Gaikwad R.V. Principal, UGC, Coordinators, B.VoC Course, Nodal Officers and Accountants Works Dr.P.M.Shinde Principal, UGC, Coordinators, B.VoC Course, Nodal Officers and Accountants Works Principal, UGC, Coordinators, B.VoC Course, Nodal Officers and Accountants Works Principal, UGC, Coordinators, B.VoC Course, Nodal Officers and Accountants | Coordinators, B.VoC Course, Nodal Officers and Accountants Works Mr.Gaikwad R.V. Mr.Gaikwad R.V. Mr.Gaikwad R.V. Mr.Gaikwad R.V. Principal, UGC, Coordinators, B.VoC Course, Nodal Officers and Accountants Works Dr.P.M.Shinde Principal, UGC, Coordinators, B.VoC Course, Nodal Officers and Accountants Works Principal, UGC, Coordinators, B.VoC Course, Nodal Officers and Accountants Works Principal, UGC, Coordinators, B.VoC Course, Nodal Officers and Accountants Works Principal, UGC, Coordinators, B.VoC Course, Nodal Officers and Accountants Works Nodal Officers and Accountants Works |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| _ | | | | | | | |
|---|------|--|---|-----------|---------|---|--|
| | Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
| | 2019 | 00 | 00 | Nill | Nill | Nill | Nill |

View File

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration | |
|---|------------------------------------|------------|------------|----------|--|
| Refresher Course | 1 | 18/05/2020 | 04/06/2020 | 15 | |
| Refresher Course | 1 | 20/02/2020 | 04/03/2020 | 15 | |
| <u>View File</u> | | | | | |

6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

| Teac | hing | Non-te | aching |
|---------------------|------|-----------|-----------|
| Permanent Full Time | | Permanent | Full Time |
| 25 | 15 | 11 | 5 |

6.3.5 - Welfare schemes for

Students Teaching Non-teaching ? The management of ? The management of • 'Earn and Learn Rayat Shikshan Sanstha Rayat Shikshan Sanstha Scheme' for the socially and the college have and economically backward and the college have several welfare measures several welfare measures and needy students • for the well-being of for the well-being of Scholarships and free teaching and non-teaching teaching and non-teaching ships to SC, ST, OBC, and staff List of existing staff List of existing sports students, Single Welfare measures by the Welfare measures by the Girl Child Scholarships, management are as management are as Eklavya scholarship by follows: 1. Financial follows: 1. Financial University and Student assistance/loans such as assistance/loans such as Aid Fund • Students' personal loan, festive personal loan, festive Council participated in loan, housing loan, and loan, housing loan, and planning, organizing and vehicle loan, emergency vehicle loan, emergency better execution of the loan, educational loan loan, educational loan different activities • etc. The interest rates etc. The interest rates Awards and Prizes to are minimum as per norms are minimum as per norms meritorious students, of RBI 2. Job offers to of RBI 2. Job offers to sportsman, NSS and one of the family members one of the family members cultural students • NSS, after the sudden death of after the sudden death of Sports and Cultural the staff in service 3. the staff in service 3. activities provides Partial Loan waiver for Partial Loan waiver for better opportunities for the deceased staff 4. the deceased staff 4. grooming the leadership, Felicitation by the Felicitation by the cooperation and management for management for coordination qualities, achievements of the achievements of the Book Bank Scheme employees and their wards employees and their wards 5. Fundraising drive for 5. Fundraising drive for the employee affected by the employee affected by an unforeseen calamity? an unforeseen calamity? List of Healthcare List of Healthcare measures by the Institute measures by the Institute 1. Free Blood check up 1. Free Blood check up camp was organized for camp was organized for

teaching and nonteaching faculty 2. Lecture on stress management is organized annually. Besides, the college organizes the camps for the mental and physical health of the college staff and students. Staff Academy and the office always take initiative in organizing such welfare activities. 3. The college supports the staff in happy and stressful moments. • The Rayat Sevak Co-operative bank provides the following types of loans by charging minimum interest rate for the faculty and staff: 1. Personal Loan 2. Festival Loan 3. Housing Loan 4. Vehicle Loan 5. Gold Security Loan 6. Educational Loan 7. Loan against the fixed deposit In case of the death of the member of Rayat Sevak Co-operative bank, a concession up to Rs.10 lakh is given in the remission of loan • Attractive Schemes of deposit like Shubh Mangal Yojana, Laxmi Dhanwardhini Yojana, Karmaveer Cash Certificate, etc • There is Laxmibai Co-operative Credit Society provides that educational loan and felicitates the wards of its members for their academic achievement • Rayat Sevak Welfare Fund gives medical aid to the faculty and staff • Rayat Family Welfare Scheme provides the monetary help to the faculty and staff • Rayat Shikshan Sanstha honors the meritorious teachers and their wards College: •

Free-ship to the ward of

teaching and nonteaching faculty 2. Lecture on stress management is organized annually. Besides, the college organizes the camps for the mental and physical health of the college staff and students. Staff Academy and the office always take initiative in organizing such welfare activities. 3. The college supports the staff in happy and stressful moments. • The Rayat Sevak Co-operative bank provides the following types of loans by charging minimum interest rate for the faculty and staff: 1. Personal Loan 2. Festival Loan 3. Housing Loan 4. Vehicle Loan 5. Gold Security Loan 6. Educational Loan 7. Loan against the fixed deposit In case of the death of the member of Rayat Sevak Co-operative bank, a concession up to Rs.10 lakh is given in the remission of loan • Attractive Schemes of deposit like Shubh Mangal Yojana, Laxmi Dhanwardhini Yojana, Karmaveer Cash Certificate, etc • There is Laxmibai Co-operative Credit Society provides that educational loan and felicitates the wards of its members for their academic achievement • Rayat Sevak Welfare Fund gives medical aid to the faculty and staff • Rayat Family Welfare Scheme provides the monetary help to the faculty and staff • Rayat Shikshan Sanstha honors the meritorious teachers and their wards .College: • Free-ship to the ward of

employee of Rayat
Shikshan Sanstha • Staff
Welfare Fund is raised by
the faculty and staff •
Meritorious faculty and
staff are felicitated the
benefits of the above
welfare schemes are
availed by all the
permanent faculty and
staff.

employee of Rayat
Shikshan Sanstha • Staff
Welfare Fund is raised by
the faculty and staff •
Meritorious faculty and
staff are felicitated the
benefits of the above
welfare schemes are
availed by all the
permanent faculty and
staff.

6.4 - Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college has internal and external audit mechanism. Accounts are audited in three stage audit system. Internal audit is done every year by the parent institute.? The second stage audit is done by competent chartered accountant firm. Salary and nonsalary audit is done by Joint Director of Higher Education, the Senior Auditor and the Auditor General of the State. The last audit was done for the financial year was on 25/06/2019. There are no major audit objections noted by the auditing agencies. However the compliance of minor queries are fulfilled and put into the meeting of CDC The college conducts internal and external financial audits regularly. The college has a three tier financial audit system. Internal Audit is conducted twice a year by the audit department of the parent institution, Rayat Shikshan Sanstha, Satara. External Audit In the second stage, the audit is carried out by M/S. Kirtane and Pandit, C.A., Pune.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals Funds/ Grnats received in Rs. | | Purpose | | |
|--|--|---------|--|--|
| Nil 0 | | 00 | | |
| <u>View File</u> | | | | |

6.4.3 - Total corpus fund generated

0000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|---------------|--------------------------------------|----------|---|
| | Yes/No Agency | | Yes/No | Authority |
| Academic | Yes | Rayat Shikshan Sanstha, Satara | Yes | IQAC |
| Administrative | Yes | Rayat Shikshan Sanstha, Satara | Yes | IQAC and Rayat Shikshan Sanstha, Satara |

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

? Parents' meetings were conducted and their suggestions were followed to improve the performance of the students. ? Parents were informed about their wards' performance, attendance and discipline ? Parents were informed the various facilities and amenities in the college and programmes and activities

6.5.3 – Development programmes for support staff (at least three)

? To inculcate the Rayat Culture and to motivate the devotional and honest work, the institution started 'Best Performer of the Year Award' for support staff. Duty leaves were sanctioned to the staff to participate in workshops and seminars. ? The institution encourages the staff to participate in Sports Competitions at college level. It helps to release stress. ? The college organized Faculty Development programme (workshop) for teaching and Non-Teaching Staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Data submission for AISHE 2. Conducted Academic and Administrative Audit by External Agency on 4th April, 2020. 3. Improvement in teacher-parent Scheme. 4. Conducted workshops under the Lead College Scheme. 5. Organization Decade e.g. Jagar Nari Shakticha. 6. Organized Self Defence Program for girl student 7. Organized Career guidance lectures. 8. Organized more activities for girl students.

6.5.5 – Internal Quality Assurance System Details

| a) Submission of Data for AISHE portal | Yes |
|--|-----|
| b)Participation in NIRF | Yes |
| c)ISO certification | No |
| d)NBA or any other quality audit | Yes |

6.5.6 - Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------|--|-------------------------|---------------|-------------|------------------------|
| 2019 | AIDS awareness pr ogramme:Hon. Prashant Navale | 31/08/2020 | 31/08/2019 | 31/08/2019 | 405 |
| 2019 | One day Workshop on Research Avishkar competition | 20/09/2019 | 20/09/2019 | 20/09/2019 | 98 |
| 2019 | Communicat ion Skill and Public Relation :Dr.Ashvini Tathugade | 04/10/2019 | 04/10/2019 | 04/10/2019 | 57 |
| 2019 | Literary Movements :Dr.Rahul Wadhte(study tour) | 07/10/2019 | 07/10/2019 | 07/10/2019 | 9 |
| 2020 | Police Raising day celebration: API. Shyam | 02/01/2020 | 02/01/2020 | 02/01/2020 | 98 |

| | Buva | | | | |
|------|--|------------|--------------|------------|-----|
| 2020 | Guideline on competitive Exam :PSI. Prutviraj Kadam | 04/01/2020 | 04/01/2020 | 04/01/2020 | 86 |
| 2020 | Exercise and Diet :Dr.Manohar Sasane | 06/01/2020 | 06/01/2020 | 06/01/2020 | 62 |
| 2020 | Career in Army:Mayer.H on.Jarekar | 09/01/2020 | 09/01/2020 | 09/01/2020 | 78 |
| 2020 | Law related to women: Adv. Samarsing Bhosale , Adv. Rajiv Borate | 10/01/2020 | 10/01/2020 | 10/01/2020 | 65 |
| 2020 | Preparation of Competitive Exam :Adv.Devendr a Gaikwad | 09/01/2020 | 09/01/2020 | 09/01/2020 | 102 |
| | | View | Fil <u>e</u> | | |

<u>VICWIII</u>

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|------------------------|-------------|-----------|------------------------|------|
| | | | Female | Male |
| 0 | Nill | Nill | Nill | Nill |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

LED bulbs and tubes are mounted.
 Save Energy boards are fitted to create awareness.
 Two Solar energy panels are mounted 4. Green audit has done
 Energy Audit has done

7.1.3 - Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|---------------------|--------|-------------------------|
| Physical facilities | Yes | Nill |
| Provision for lift | No | Nill |
| Ramp/Rails | Yes | Nill |

| Braille Software/facilities | No | Nill |
|--|-----|------|
| Rest Rooms | No | Nill |
| Scribes for examination | Yes | Nill |
| Special skill development for differently abled students | Yes | Nill |
| Any other similar facility | Yes | Nill |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadva ntages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|------|---|--|----------------|----------|--|---------------------------------------|--|
| 2019 | 1 | 1 | 15/06/2 019 | 365 | Availab ility of play ground to local community for morning and evening walk | Health awareness | 450 |
| 2019 | 1 | 1 | 29/08/2 019 | 1 | Fit India | Confide nce Building | 115 |
| 2019 | 1 | 1 | 02/10/2 019 | 1 | Cleanli ness Campaign | Contrib ution in sanitatio n campaign | 105 |
| 2019 | 1 | 1 | 07/10/2 019 | 1 | Voting Awareness Rally | Voting awareness | 146 |
| 2019 | 1 | 1 | 01/12/2 019 | 1 | AIDS awareness Rally | AIDS awareness | 137 |
| 2020 | 1 | 1 | 17/01/2 020 | 1 | Road Safety Campaign | Road Sefty awareness | 87 |
| 2020 | 1 | 1 | 25/01/2 020 | 1 | National Voters Day | Voting awareness | 56 |

| 2020 | 1 | 1 | 09/03/2 020 | | World Woman Day | Women E mpowermen t | 58 |
|------------------|---|---|----------------|--|--------------------|---------------------------|----|
| <u>View File</u> | | | | | | | |

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|-------|---------------------------------|---|
| | Date of publication 08/07/2019 | Follow up(max 100 words) The Principal provides leadership to the teachers and other staff and the students of the college • The principal should plan the budgetary provision and go through the financial audited statement of the institute • The principal has authority to take all the necessary actions as and when required to maintain discipline in the institute • The principal should form various college level committees which are necessary for the development of the institute • The principal should encourage the faulty to update their knowledge by attending seminar, workshops and conferences • The principal should encourage the faulty to author text books and publish research papers in reputed national and international journals • The principal should provide leadership, direction and coordination within the |
| | | The principal should provide leadership, direction and |
| | | conduct • The principal is responsible for the development of academic programme of the institute • The principal should call meeting of any of the authorities, bodies or committees as and when required • The |
| | | principal should ensure that directions issued by |

the management are strictly complied with or, as the case may be, implemented • The principal should ensure that quality in education and academic services is maintained for continuous improvement and turn the students into better individuals and responsible citizen of the country • The principal should ensure that the long term and short term development plans of the institute in their academic programmes are duly processed and implemented through relevant authorities, bodies, committees and its members • The principal should forward confidential report of all staff members of the institute and submit it to the management • The principal shall responsible for submission of an annual report on the progress achieved in different developmental and collaborative programmes to the various committees and management The principal should oversee and monitor the administration of the academic programme and general administration of the institute to ensure efficiency and effectiveness in the overall administrative task and assignments DISCIPLINE • The

Teacher

08/07/2019

piscipline • The faculty should report to the college at least 15 minutes before the commencement of the college timing • The work plan of teaching staff should ensure, in the most productive manner, with regard to the roles, jobs and targets assigned

to them by the institution LEAVES • Prior written permission is required from the principal at least a day advance while availing CL or DL • Half a day CL will not be sanctioned. • 15 days of causal leave can be availed in a calendar year • Causal leave can be combined with holidays. However the period of continuous absence from duty should not exceed ten days • All report must for duty on the reopening day and the last working day of each semester • Medical Leave will be sanctioned only for medical reasons. Medical Certificate will be verified for its genuineness • Study leave for higher studies will be granted at the discretion of the management GENERAL RULES • No teacher should involve himself/ herself in any act of moral turpitude on his/ her part which may cause impairment or bring discredit to the institution or management. • No teacher should involve himself/herself in any form of political activity inside or outside the campus • Teacher should attend the college neatly dressed, wearing shoes. Dress regulations should be followed as the occasion demands. • Any instructions issued by the competent Authority by way of circulations from time to time must be complied • No teacher shall send circular/distribute handbills to the staff. No teacher shall organize

meeting in the campus without permission from the principal • Teacher are barred from using cell phone while taking classes • Heads of the department must submit the department's time table and individual teachers time tables to the principal on the last working day of the previous semester • Teacher must always wear their identity badges while inside the college premises • Teachers are encouraged to conduct research on their topic of interest • Each department association must conduct at least three special meetings in each semester • Teachers are expected to attend departmental meetings, seminars etc and also college functions • No representation to any Government authority or university in the name of the college should be made by any teacher without the principals permission • HODs are responsible for all the college properties belonging to their departments • All departmental meetings of teachers shall be held only before 11.00 am or after 4.00 pm ● Every faculty member should maintain academic record book • The staff should get the feedback from students • Once the subject is allotted the staff should prepare lecture wise lesson plan. CLASSROOM TEACHING • Staff should engage the full 50 minutes and should not leave the class early • The staff should use ICT for effective delivery of

lecture • The staff should encourage students asking doubts and questions • The staff should take care of slow learners and pay special attention to their needs in remedial coaching classes • The staff should motivate the students and bring the creativity in the students and should make himself/herself available for doubt clearance LABORATORY • The staff should involve themselves in the preparation of experimental setup and upgrade the laboratory • Staff should involve themselves in demonstration models, charts and innovative methods of teaching for better and improved interaction with students TEST/ ASSIGNMENTS • In problem oriented subject, regular tutorials have to be conducted • Test, prelim, midterm, submission and mock practical examination must be conducted as per the academic calendar APPRAISAL REPORT • All the staff members are required to submit their Self Evolution Report at the end of every term of the academic year in the prescribed format • Staff Members are expected to update their knowledge by attending seminars / workshops/conference, after obtaining necessary permission from the Head of the Department and Principal. • Faculty should attempt to publish research papers and articles in reputed International/ Indian Journal and periodicals. • EVERY Faculty Member is expected to extend

| | | his/her beneficial influence in building up the personality of students and he/she should associate himself/herself actively in such extracurricular activities In addition to the teaching, the faculty should take additional responsibilities as assigned by HOD/Principal in academic, cocurricular or extracurricular activities. |
|----------|------------|--|
| Students | 08/07/2019 | student must observe and strictly followed the disciplinary rules and regulations of the institute. • The student should follow the academic calendar as per the instructions of head of the department. • Code of conduct on the campus includes safeguarding the institutional property, keeping the campus clean and tidy and dressing civilly. • Any act of indiscipline or misbehavior by any student will attract severe punishment. • Smoking and chewing of tobacco is strictly prohibited. • Students have to park their vehicles in parking zone only, the management is not responsible for the safety. • The student shall only use the waste bins for disposing waste materials in classrooms, hostels and offices, They must keep the college. Campus free from plastic and other litter. • The student should switch off their mobile phones while in the classroom, library and laboratory. • Mobile phone is strictly prohibited in the exam hall during the examination. Loss or |

Theft of mobiles, valuables and other belongings are at students' risk. • Defacing any part of the campus is treated as an offence. • Important Notices /Notifications/circulars etc are displayed at separately allocated Notice Board and information corners on the campus. Students are expected to make it a practice to read regularly read such displayed information. • For any certificate that is to be collected from the Principal's office(s) request letters(s) must be submitted two days in advance. DRESS CODE • Boys are expected to be in full dress code decided by the institution. • Students are expected to wear college uniform regularly. • Girls are expected to dress in formal and decent attire and avoid wearing tight, transparent, sleeveless, or revealing outfits. I CARD • Every student must carry with him/her college and campus I card every day while attending lectures and appearing various examinations. • The student should take his/her Identity card and library card for home lending from the library at the beginning of the year. • They should carry identity card with him/her regularly and it should produce when demanded by the authorized person of the institute. • At the time of issuing a book, the identity card must be presented along with library card. Without I

card the reader may be refused the use of the home lending facility. ANTI RAGGING "Ragging in all its forms totally banned in this institution including in its departments constituent units, in all its premises (academic, residential, sports, cafeteria and the like) whether located within the campus or outside and in all means of transportation of students. ACTION TO BE TAKEN AGAINST STUDENTS INDULGING AND ABETTING IN RAGGING as per the Direction of Hon'ble Supreme court of India. The Anti Ragging committee was working in the college and look after the rule and regulation in this connection. MAHARASHTRA ACT NO. XXXIII OF 1999, THE MAHARASHTRA PROHIBITION OF RAGGING ACT, 1999. (AS MODIFIED UP TO THE 29 TH August 2012) • Cancellation of admission. • Suspension from attending classes • Withholding/ withdrawing scholarship/ fee, concession and other benefits. • Debarring from appearing in type of examination held in the college • Debarring from representing the college functions • Suspension from the hostel • Collective punishment if larger number of students are involved in the act of ragging • An FIR filed without any exception with local police station COMPULSORY ATTENDANCE • Attendance in classes as per university norms is strictly enforced • Leaves are granted for valid reasons only •

Students must have a cumulative attendance percentage of 75 and above • The student must report about the sickness to the institute • The student will responsible for the absence of any type of examination. This may be detrimental to the overall performance and result of the student. • Leave Travel Concession as per the rules and regulation of Indian Railways and MSRTC will be allowed only for designed vacations • Risk certificate should be filled and compulsory to submitted to the relevant department and abide the rules and regulations made by the institute for the educational tours and excursion. EXAMINATIONS • Candidates must appear at the time of examination hall half an hour before the commencement of the examination • Mobile phone is strictly prohibited in the examination hall during the examination • Candidates should not communicate, transfer and pass on any cheating/copy/writing material to one another in any manner during the examination • Only writing material should allowed and kept on the desk of the candidate . All candidate should follow the examination rules made by the university GENERAL • Loud / impolite talk/ use of abusive language which offends the listener would be dealt with serious action • Expected to spend their free time in the Library/ reading room. Management 08/07/2019 • There shall be a

separate college development committee comprising of the following • Chairman of the management or his nominee • Secretary of the management or his nominee • One head of the department to be nominated by the principal • Three teachers elected by the full time amongst themselves out whom at least one shall be a woman • One nonteaching employee elected by regular nonteaching staff from amongst themselves • Four local members, nominated by the management in consultation with the principal from the fields of education, industry, research and social service of whom at least one shall be alumnus • Cocoordinator, Internal Quality Assurance Committee of the college • President and Secretary of the College Students Council • Principal of the college Member Secretary • The college development committee shall meet at least four times in a year • Elected and nominated members shall have a term of five years from the date of election • The college development committee shall • Prepare an overall comprehensive development plan of the college regarding academic administrative and infrastructural growth • Recommend to the management about introducing new academic courses and the creation of additional teaching and administrative posts • Take review of the self financing courses in the

college, if any, and make recommendations for their improvement • Make specific recommendation to the management to encourage and strengthen research culture, consultancy and extension activities in the college • Make specific recommendations to the management to foster academic collaboration to strengthen teaching and research • Make specific recommendation to the management to encourage the use of information and communication technology in teaching and learning process • Make specific recommendation regarding the improvement in teaching and suitable training programmes for the employees of college • Prepare the annual financial estimates (budget) and financial statements of the college or institution and recommend the same to the management for approval • Formulate proposals of new expenditure not provided for in the annual financial estimates. • Make recommendations regarding the students and employees welfare activities in the college • Discuss the reports of the IQAC and make suitable recommendations • Frame suitable admission procedure for different programmes by following the statutory norms • Recommend the administration about appropriate steps to be taken regarding the discipline, safety and security of the college • Consider and make appropriate

recommendations on inspection reports, local inquiry reports, audit report of National Assessment and Accreditation council, etc. • Recommend the distribution of different prizes, medals and other duties and exercise such other power as may be entrusted by the management and the university • To establish, maintain and manage residential quarrels for the staff of the institute • To help students and staff of the institute in special and higher studies in the country or abroad • To institute and award fellowships, scholarships prizes and medals in accordance with the rules and by laws of the institute • To prepare and execute detailed plans and programs for the establishment of the institute and carry on its administration, development and management awards to students • Prepare the annual report on the work done by committee for the year ending on the 30th June and submit the same to the management of such college and the university.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Activity Duration From | | Number of participants | |
|--------------------------------------|------------------------|------------|------------------------|--|
| Kranti Din | 09/08/2019 | 09/08/2019 | 47 | |
| Karmveer Jayanti Rally | 22/09/2019 | 22/09/2019 | 459 | |
| Mahatma Gandhi Jayanti | 02/10/2019 | 02/10/2019 | 48 | |
| Mahatma Phule Death Anniversary | 28/11/2019 | 28/11/2019 | 57 | |
| Dr. B. R. Ambedkar Death Anniversary | 06/12/2019 | 06/12/2019 | 64 | |

| Workshop on Women Law and Rights | 10/01/2020 | 10/01/2020 | 57 | | |
|-------------------------------------|------------|------------|----|--|--|
| Shivajayanti | 19/02/2020 | 19/02/2020 | 59 | | |
| <u>View File</u> | | | | | |

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Initiatives taken by the institution to make the campus eco friendly 1. Two Solar panels are installed on building. 2. Solar lights are installed in the premises. 3. UPS batteries of Computer Lab are repaired or exchanged by the suppliers. The students and staff are encouraged to store their data in the soft format on their mail drives to limit the use of CDs. Environmental consciousness and sustainability 4. Green practices: Most of the students use public transport and bicycles to come over the college. College has friendly roads. College campus is 'plastic and tobacco free' Most of the work of office is in the form of online like pay bills, administrative notices etc. The campus includes trees which reduces the carbon from atmosphere comparatively more than the other trees. The institute has botanical garden where rare and endangered species of the plants are nourished along with spices, ornamentals and other plant 5. Every 2nd and 4th Saturday of the month is No Vehicle Day

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices

Best Practice - I 1. Title: Women Empowerment 2. Objectives: a) To create awareness about rights of women among the girl students. b) To develope career related self-confidence among the girl students. c) To understand the problems of girl students d) To give information about career opportunity in future. e) To motivate girl students to achieve their goals 3. Need Added and the context: There are 80 girls students in the college. They came from hilly and rural area. They have less career related self confidence. They haven't legal knowledge about the rights of women. They are unaware about various skills sepcially carrer oriented skills. They are not conscious about career oppotunities. Therefore, the IQAC of the college suggested to organise various activities about women empowerment. 4. The Practice: The college organized various activities like guest lectures on rights of women, self defense training, Women Protection Laws, Domestic Violence and related laws Women issues and prohibitive acts, Women health issues and necessary precautions and health check up camps, Karate and Taequendo demonstration for self protection. Committee organised lecture on guidence and counseling on prevention of sexual Harassment. Due to these activities girls are guided about their health and self-protection. 5. Evidence of Success: The college conducted various program under the Women empowerment. Due to these activities the self-confidence is built among the girls. The guest from various colleges cleared the idea of Women Empowerment. The weakness among girls in respect to their health, selfprotection is brought to the notice to their teachers. Therefore courage and daring is developed among the girls. Parent and teacher came together for the safety of the girls. Women empowerment helps girls how to do selfprotection. Girls feel safe and secure in the college. Girls share their problem without hesisitation and guest and teacher guide them. Girls became fearless in and out of college campus. After the activities feedback were collected. 6. Problems Encountered and Resources Required: a) Problems encountered: a. Girls' attitude and approach towards their health problem is not positive due to they feared to open their problem before teachers and indirectly society. b. Girls tried to hide their problems so college established ICC and WDC, Girls can put their problems before the committees b) Resources required: Complaint box (ICC and WDC department,), computer etc. 7. Notes (Optional): Nil 8. Contact Details Name of the Principal: Dr. Shinde

P.M. Name of the Principal :Yashwantrao Chavan Mahavidyalaya, Pachwad Address: A/P Pachwad, Tal: Wai, Dist: Satara, Pin code: 415513. Accreditation Status: Reaccredited B Grade Contact No.: 0216 7285403 Mobile : 7385635505 E-mail : ycmpachwad@yahoo.com Website: www.ycmpachwad.ac.in Best Practice - II 1. Title Teacher Parents Scheme 2. Objectives - - To develop dialogue among student, teacher and Parents. - To inform the academic progress of ward to their parents. - To understand the difficulties of the students and parents. - To inform the plans and policies of the college to the students. 3. Need Added the context: Majority of students attending the college belongs to rural and hilly (remote) area and for most they are the first generation learners. So they lack the guidance from the parents regarding the higher education and particularly the university examination system. Further, the economical backwardness of their family also put pressure on their survival. Thus, considering these aspects the college has decided to establish separate committee to understand the academic, economical, emotional, personal and family problems of the students which can be the probable obstacles in their academic growth. The aim of this committee is develop thedialogue between parents-teachers-students and providing timely academic, economical, emotional and social support to the students from the parent-teachers. 4. The Practice: The students are allotted to the teachers who work as their parent-teacher. These parentsteachers conduct monthly meeting with their allottedstudents due to understand their academic, personal, emotional, social and family issues. Students attendance, academic performance and problems faced were recorded by the teachers. They attempt to help the students in their academic, personal and emotional problems. The teachers inform the parents of alloted teachers about the academic progress. 5. Evidence of Success: This scheme helped the students to develop the sense of security within the college premises. Students problems were identified at early stage and dealt in time by the teachers. Parents become aware of their ward's academic progress. In case of any medical problems, they were referred to general physician or for persistent emotional and psychological issues they were referred to psychology department and if needed also send to practicing psychiatrists in Satara. Overall, the function of the scheme is to help the monitor and improve academic progress without ignoring physical, emotional and psychological health. 6. Problems Encountered and Resources Required: Initial stage of reluctance on part of students while discussing their personal and emotional issues. Problems resulting from economical backwardness are mostly remained unanswered. Some students don't take part in this activity as expected. Resources Required: Record form for maintaining student's record. 7. Notes (Optional): Nil 8. Contact Details Name of the Principal: Dr. Shinde P.M. Name of the Principal : Yashwantrao Chavan Mahavidyalaya, Pachwad Address: A/P Pachwad, Tal: Wai, Dist: Satara, Pin code: 415513. Accreditation Status: Reaccredited BGrade Contact No.: 0216 7285403 Mobile : 7385635505 E-mail : ycmpachwad@yahoo.com Website: www.ycmpachwad.ac.in

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.ycmpachwad.ac.in/best_prac.php

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Rayat Shishan Sanstha's Yashwantrao Chavan Mahavidyalaya, Pachwad Institutional Distinctiveness Rayat Shikshan Sanstha, Satara, the mother institution of the college is the biggest educational institution in India and Asian continent also. Yashwantrao Chavan Mahavidyalya, Pachwad imparts higher education to the youth from remote and inaccessible area to provide value based quality education for overall development and to generate human resources for nation

building. The college awakens the masses educationally, socially, culturally, provides an economically and intellectually. The girl students from rural background are sent to higher education because of the social and economic condition of the family and inconveniences of buses. Fortunately, our college is nearby to them, especially girl student's get opportunity of higher education. This is our distinctiveness in Wai and Jawali Taluka, and it promotes all round personality development of the students through curricular, cocurricular and extra-curricular programme and activities. The college helps to enhance mutual understanding, co-operation and secular outlook of the student community. And our college inculcates the dignity of labor and selfreliance among the students. Our college channelizes creative and academic energies of students towards enabling them to keep pace with the challenges of time and the college gets efforts to guide the students to face competitive examinations. Apart from these the college is in the with the objectives of the higher education policies of the nation. As per the policies adopted in higher education i.e. 'Education for all', the college takes utmost care for every student's admission and it takes efforts for overall development of the students and to develop the gross enrollment of the students. The college encourages and motivates the students to take part in various activities and competition conducted by the college, the Parent Institution and Shivaji University, Kolhapur. The girl students are provided facilities like ladies Common Room, Reading Room, NRC, etc. The parent preferred the college for the admission of their wards and appreciated the efforts taken by the institute for the women empowerment in safe and protective zone with all modern amenities of learning such as computers, LCDs, Smart board and Internet Facilities. The college conducted Short Term Courses. The college does not have Science stream but still our college has maintained the Botanical garden with different types of tree species for maintaining the environmental balance in the college campus. The college is located in rural area where agriculture is the prime source of livelihood for local community. Students are from agricultural background and 80 are the girl student overall the college strength. Hence, Women Development Cell (WDC) and Internal Complaint Cell (ICC) are working for the betterment of the girls as well as Teacher-Parent Scheme is the committee actively working for the students. The college has decentralized administration and work distribution. They guide to the allotted 25 students to each teacher. They guides and counsels to the allotted students. They knew the problems of students and interact properly with them and they made efforts to solve the problem and give good suggestions to the students with the discussion.

Provide the weblink of the institution

https://www.ycmpachwad.ac.in/images/uploads/I.D.pdf

8. Future Plans of Actions for Next Academic Year

Future plans of action for next academic year are as follows: 1. To introduce value and skill oriented short term courses. 2. To improve the parent teacher scheme. 3. To sign more MoUs. 4. To organize more workshop under the lead college scheme and IQAC 5. To strengthen internal evaluation system introducing new evaluation 6. To organize various competitions for students. 7. To provide incentives for research publication for qualitative publications. 8. To organize programs and workshops on Women Empowerment and Gender Equality. 9. To strengthen placement of the students. 10. To conduct Academic and Administrative Audit, Green Audit and Gender Audit. 11. To register Alumni Association